

**FEES AND CHARGES**

**2015/16 PROPOSALS**

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
1	Charge per day Meals on Wheels (main course and pudding)	4.70		4.70	4.80		4.80
2	Charge per day for lunch at day centres - main course	2.50		2.50	2.60		2.60
3	Charge per day for lunch at day centres - pudding	1.00		1.00	1.00		1.00
4	Charge for tea/snacks at day centres	0.50		0.50	0.50		0.50
5	Maximum charge to user per week for home care/daycare	Full Cost of Service		Full Cost of Service			
6	Forecast average unit cost of all home care per hour	14.10		14.10	14.10		14.10
7	Maximum charge per session (day) for day service	Full Cost of Service		Full Cost of Service			
8	Transport	2.00		2.00	2.00		2.00
9	Minimum client contrib for OP long stay res care per week	123.95		123.95	126.40		126.40
10	Minimum charge for adult long stay res care per week 18-24	64.80		64.80	65.45		65.45
11	Minimum charge for adult long stay res care per week 25-59	79.85		79.85	80.65		80.65
12	Administration Fee for Deferred Payment Scheme	475.00		475.00	485.00		485.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
	<b>Charges to Landlords</b>						
1	Mandatory License of House in Multiple Occupation - up to 6 lettings	750.00		750.00	750.00		750.00
2	Mandatory License of House in Multiple Occupation - each additional letting	50.00		50.00	50.00		50.00
3	Improvement Notice	400.00		400.00	500.00		500.00
4	Energy Performance Certificate Enforcement	200.00		200.00	200.00		200.00
5	Immigration Inspection - initial visit	150.00		150.00	160.00		160.00
6	Immigration Inspection - each subsequent visit	55.00		55.00	60.00		60.00
7	Hazard Awareness Notice	400.00		400.00	500.00		500.00
8	Prohibition Order	400.00		400.00	500.00		500.00
9	Emergency Prohibition Order	400.00		400.00	500.00		500.00
10	Remedial Action Notice	400.00		400.00	500.00		500.00
11	Emergency Remedial Action Notice	400.00		400.00	500.00		500.00
12	Demolition Order	400.00		400.00	500.00		500.00
13	Clearance Area	400.00		400.00	500.00		500.00
14	Interim Management Order	750.00		750.00	1200.00		1200.00
15	Each additional unit above 6 units	50.00		50.00	50.00		50.00
16	Final Management Order	750.00		750.00	1200.00		1200.00
17	Each additional unit above 6 units	50.00		50.00	50.00		50.00
18	Interim Empty Dwelling Management Order	800.00		800.00	800.00		800.00
19	Final Empty Dwelling Management Order	800.00		800.00	800.00		800.00
20	Works in Default undertaken	30% of cost of works in default		30% of cost of works in default			
19	Court of Protection Assistance (charged per hour)	15.00		15.00	15.00		15.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
1	Southend Saturday Music School - Childs tuition 30 minutes	150.00		150.00	Made free - paid from Arts Council Grant		
2	Southend Saturday Music School - Theory/Aural/Musicianship & Ensembles	75.00		75.00			

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
	<b>ATHLETICS</b>							
1	Southend Athletics Club - season (2 evenings & Sunday a.m.)	2,937.00		2,937.00		2,996.00		2,996.00
2	SLTC (Monday - Friday half day)	110.00	22.00	132.00		112.50	22.50	135.00
3	SLTC (Monday - Friday evening)	85.83	17.17	103.00		87.50	17.50	105.00
4	SLTC (Weekend, half day rate)	169.17	33.83	203.00		172.50	34.50	207.00
5	SLTC (Per Hour up to Max 2 hours)	28.33	5.67	34.00		28.92	5.78	34.70
6	SLTC (Monday - Friday 1 Hour)	22.50	4.50	27.00		23.00	4.60	27.60
7	SLTC - Flood lights (per hour)	17.50	3.50	21.00		17.92	3.58	21.50
8	SLTC – Equipment (hurdles, high jump, pole vault)	36.67	7.33	44.00		37.42	7.48	44.90
9	SLTC - Pit Area, Hurdles, Misc. (Charges Per Area)	6.25	1.25	7.50		6.42	1.28	7.70
10	SLTC - Casual Adult	2.92	0.58	3.50		3.00	0.60	3.60
11	SLTC - Casual Junior & Concession	1.25	0.25	1.50		1.33	0.27	1.60
	<b>BOWLS (PARKS)</b>							
12	Season Ticket 7 day Resident	118.00	23.60	141.60		123.92	24.78	148.70
13	Season Ticket 7 day Resident - Advantage Card C	59.00	11.80	70.80		62.00	12.40	74.40
14	Season Ticket 7 day Resident Senior (born before 1 April 1952)	76.00	15.20	91.20		79.83	15.97	95.80
15	Season Ticket 7 day Resident Senior (born before 1 April 1952) Advantage Card C	38.00	7.60	45.60		39.92	7.98	47.90
16	Season Ticket Non Resident	140.00	28.00	168.00		147.00	29.40	176.40
17	Season Ticket Non Resident (born before 1 April 1952)	107.00	21.40	128.40		112.42	22.48	134.90
18	Cadet Season Ticket Resident 16 & under	22.92	4.58	27.50		24.08	4.82	28.90
19	Cadet Season Ticket Resident 16 & under - Advantage Card C	11.00	2.20	13.20		11.58	2.32	13.90
20	Cadet Season Ticket Non Resident 16 & under	33.33	6.67	40.00		35.00	7.00	42.00
21	Per Hour (per person)	3.50	0.70	4.20		3.58	0.72	4.30
22	Per Hour (per person)-Advantage Card AB	3.17	0.63	3.80		3.25	0.65	3.90
23	Per Hour (per person)-Advantage Card C	1.75	0.35	2.10		1.83	0.37	2.20
24	Per Hour 16 and Under (per person)	0.83	0.17	1.00		0.83	0.17	1.00
25	Per Hour 16 and Under (per person) Advantage Card AB	0.75	0.15	0.90		0.83	0.17	1.00
26	Per Hour 16 and Under (per person) Advantage Card C	0.42	0.08	0.50		0.42	0.08	0.50
27	Two Hour Game (Per Person)	6.50	1.30	7.80		6.67	1.33	8.00
28	Two Hour Game (Per Person)- Advantage Card AB	5.83	1.17	7.00		6.00	1.20	7.20
29	Two Hour Game (Per Person)- Advantage Card C	3.25	0.65	3.90		3.33	0.67	4.00
30	Rink hire - Visiting Club (2 hour maximum)	14.58	2.92	17.50		15.00	3.00	18.00
31	County Matches - Visiting Club - No charge							
32	Member of visiting club (per game) (collected by host club)	2.92	0.58	3.50		3.00	0.60	3.60
33	Annual license fee per bowling green (22 weeks)	5,000.00		5,000.00		5,100.00		5,100.00
	<b>CRICKET</b>							
34	Cat A (season every Saturday/Sunday)	3,113.00		3,113.00		3,176.00		3,176.00
35	Cat A (season every Saturday/Sunday) with Council pavilion	3,836.00		3,836.00		3,913.00		3,913.00
36	Cat B (season every Saturday/Sunday)	1,972.00		1,972.00		2,012.00		2,012.00
37	Cat A (season every weekday - 1 day)	2,508.00		2,508.00		2,558.00		2,558.00
38	Cat A (season every weekday - 1 day) with Council pavilion	2,627.00		2,627.00		2,680.00		2,680.00
39	CAT B (season every weekday - 1 day)	1,329.00		1,329.00		1,356.00		1,356.00

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
40	Cat A (season every weekday - 1 evening)	1,296.00		1,296.00		1,322.00		1,322.00
41	Cat A (season every weekday - 1 evening) with Council Pavilion	1,340.00		1,340.00		1,367.00		1,367.00
42	Cat B (season every weekday - 1 evening)	868.00		868.00		885.00		885.00
43	Cat A (casual all day - 11.00 a.m.)	155.83	31.17	187.00		159.17	31.83	191.00
44	Cat A (casual all day - 11.00 a.m.) with Council pavilion	164.17	32.83	197.00		167.50	33.50	201.00
45	Cat B (casual all day - 11 a.m.)	123.33	24.67	148.00		125.83	25.17	151.00
46	Cat A (casual half day - 2.00 p.m.)	119.17	23.83	143.00		121.67	24.33	146.00
47	Cat A (casual half day - 2.00 p.m.) with Council pavilion	123.33	24.67	148.00		125.83	25.17	151.00
48	Cat B (casual half day - 2.00 p.m.)	82.50	16.50	99.00		84.17	16.83	101.00
49	Cat A (casual evening - 6.00 p.m.)	59.17	11.83	71.00		60.83	12.17	73.00
50	Cat A (casual evening - 6.00 p.m.) with Council pavilion	65.00	13.00	78.00		66.67	13.33	80.00
51	Cat B (casual evening - 6.00 p.m.)	41.67	8.33	50.00		42.50	8.50	51.00
52	Cat A (casual Sunday & Bank Holiday afternoon)	155.83	31.17	187.00		159.17	31.83	191.00
53	Cat A (casual Sunday & Bank Holiday afternoon) with Council pavilion	164.17	32.83	197.00		167.50	33.50	201.00
54	Cat B (casual Sunday & Bank Holiday afternoon)	132.50	26.50	159.00		135.00	27.00	162.00
55	Cat A (casual Sunday & Bank Holiday all day)	200.83	40.17	241.00		205.00	41.00	246.00
56	Cat A (casual Sunday & Bank Holiday all day) with Council pavilion	210.00	42.00	252.00		214.17	42.83	257.00
57	Cat B (casual Sunday & Bank Holiday all day)	164.17	32.83	197.00		167.50	33.50	201.00
58	Cricket Pitch junior practice (half day)	22.92	4.58	27.50		23.33	4.67	28.00
59	Cat A (Sunday a.m. youth on Saturday wicket)	32.50	6.50	39.00		33.33	6.67	40.00
60	Cat B (Sunday a.m. youth on Saturday wicket)	27.08	5.42	32.50		27.50	5.50	33.00
61	Chalkwell Park artificial wicket (casual)	25.83	5.17	31.00		26.67	5.33	32.00
62	Artificial wicket (season)	1,849.00		1,849.00		1,886.00		1,886.00
	<b>GOLF</b>							
63	18 Holes (Monday-Friday)	13.33	2.67	16.00		15.00	3.00	18.00
64	18 Holes (Monday-Friday) Advantage Card AB	12.00	2.40	14.40		13.50	2.70	16.20
65	18 Holes (Monday-Friday) Advantage Card C	6.67	1.33	8.00		12.00	2.40	14.40
66	Twilight (Monday - Friday) 9 holes	6.67	1.33	8.00		7.50	1.50	9.00
67	18 Holes (Saturday, Sunday & Bank Holidays)	18.33	3.67	22.00		20.83	4.17	25.00
68	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card AB	16.50	3.30	19.80		18.75	3.75	22.50
69	18 Holes (Saturday, Sunday & Bank Holidays)-Advantage Card C	9.17	1.83	11.00		16.67	3.33	20.00
70	Twilight (Saturday, Sunday & Bank Holidays) 9 Holes	9.17	1.83	11.00		10.00	2.00	12.00
71	18 Holes (Monday-Friday Senior)	7.92	1.58	9.50		10.00	2.00	12.00
72	18 Holes (Monday-Friday 18 and Under)	7.08	1.42	8.50		8.33	1.67	10.00
73	18 Holes (Monday-Friday Senior) Advantage Card AB	7.08	1.42	8.50		9.00	1.80	10.80
74	18 Holes (Monday-Friday 18 and Under) Advantage Card AB	5.83	1.17	7.00		7.50	1.50	9.00
75	18 Holes (Monday-Friday Senior) Advantage Card C	4.00	0.80	4.80		8.00	1.60	9.60
76	18 Holes (Monday-Friday 18 and Under) Advantage Card C	3.33	0.67	4.00		6.67	1.33	8.00
77	Twilight 9 Holes (Monday-Friday Senior)	4.00	0.80	4.80		7.50	1.50	9.00
78	Twilight 9 Holes (Monday-Friday 18 and Under)	3.50	0.70	4.20		7.50	1.50	9.00
79	Off Peak (Monday-Friday)	10.42	2.08	12.50		11.67	2.33	14.00
80	Off Peak (Saturday, Sunday & Bank Holidays)	14.58	2.92	17.50		16.67	3.33	20.00
81	Off Peak (Monday - Friday, Senior/ 18 and Under)	5.83	1.17	7.00		7.92	1.58	9.50
82	Lesson Ticket	1.33	0.27	1.60		1.42	0.28	1.70

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
83	Lesson Ticket (Golf Foundation Under 18)	0.58	0.12	0.70		0.67	0.13	0.80
84	Lesson Ticket (Golf Foundation Under 18)-Advantage Card AB	0.50	0.10	0.60		0.58	0.12	0.70
85	Lesson Ticket (Golf Foundation Under 18)-Advantage Card C	0.33	0.07	0.40		0.42	0.08	0.50
86	Practice Ticket	1.67	0.33	2.00		1.75	0.35	2.10
87	Season Ticket 7 Day Resident	583.33	116.67	700.00		595.00	119.00	714.00
88	Season Ticket 7 Day Resident Advantage Card C	512.50	102.50	615.00		523.33	104.67	628.00
89	Season Ticket 7 Day Non-Resident	640.00	128.00	768.00		653.33	130.67	784.00
90	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952)	291.67	58.33	350.00		297.50	59.50	357.00
91	Season Ticket 5 Day Resident before 5.00 pm Senior (born before 1 April 1952) - Advantage Card C	250.00	50.00	300.00		255.00	51.00	306.00
92	Season Ticket 5 Day Non-Resident before 5.00 pm Senior (born before 1 April 1952)	375.00	75.00	450.00		382.50	76.50	459.00
93	Season Ticket 5 Day Resident	394.17	78.83	473.00		402.50	80.50	483.00
94	Season Ticket 5 Day Resident Advantage Card C	350.83	70.17	421.00		358.33	71.67	430.00
95	Season Ticket 5 Day Non-Resident	438.33	87.67	526.00		447.50	89.50	537.00
96	Season Ticket Student Under 18's	70.00	14.00	84.00		71.67	14.33	86.00
97	Locker Rent (per annum)	10.50	2.10	12.60		10.83	2.17	13.00
98	Block Booking for 2 hours	114.17	22.83	137.00		116.67	23.33	140.00
99	Block Booking (home clubs) for 2 hours	39.17	7.83	47.00		40.00	8.00	48.00
100	Tee Reservation (Annual School Championship)	13.33	2.67	16.00		14.17	2.83	17.00
101	Pitch & Putt (per round) Adult	2.25	0.45	2.70		2.50	0.50	3.00
102	Pitch & Putt (per round) Adult Advantage Card AB	1.83	0.37	2.20		2.25	0.45	2.70
103	Pitch & Putt (per round) Adult Advantage Card C	1.08	0.22	1.30		2.00	0.40	2.40
104	Pitch & Putt (per round) Child	1.00	0.20	1.20		1.67	0.33	2.00
105	Pitch & Putt (per round) Child Advantage Card AB	0.83	0.17	1.00		1.50	0.30	1.80
106	Pitch & Putt (per round) Child Advantage Card C	0.50	0.10	0.60		1.33	0.27	1.60
	<b>RUGBY</b>							
107	Cat A (Season - Warners/Westbarrow)	2,789.00		2,789.00		2,845.00		2,845.00
108	Cat A (casual)	98.33	19.67	118.00		100.83	20.17	121.00
109	Under 13's – Under 19's on 'Senior Pitch' Sunday Season	1,029.00		1,029.00		1,050.00		1,050.00
110	Under 13's – Under 19's on 'Senior Pitch' Sunday Casual	36.67	7.33	44.00		37.50	7.50	45.00
111	Mini Rugby – on Senior Pitches	190.00		190.00		194.00		194.00
	<b>SOCCER</b>							
112	Cat A (season 28 weeks - weekday)	1,644.00		1,644.00		1,677.00		1,677.00
113	Cat B (season 28 weeks - weekday)	1,061.00		1,061.00		1,082.00		1,082.00
114	Cat C (season 28 weeks - weekday)	992.00		992.00		1,012.00		1,012.00
115	Cat A (season 28 weeks - Saturday/Sunday)	1,933.00		1,933.00		1,972.00		1,972.00
116	Cat B (season 28 weeks - Saturday/Sunday)	1,303.00		1,303.00		1,329.00		1,329.00
117	Cat C (season 28 weeks - Saturday/Sunday)	1,087.00		1,087.00		1,109.00		1,109.00
118	Cat A (casual)	89.17	17.83	107.00		90.83	18.17	109.00
119	Cat B (casual)	53.33	10.67	64.00		54.17	10.83	65.00
120	Cat C (casual)	40.83	8.17	49.00		41.67	8.33	50.00
121	Youth Commemoration/Jones Memorial Grounds (season - under 18)	675.00		675.00		689.00		689.00

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
122	Youth Commemoration/Jones Memorial Grounds (casual- under 18)	33.33	6.67	40.00		34.17	6.83	41.00
123	Youth Commemoration/Jones Memorial Grounds (season - under 16)	616.00		616.00		629.00		629.00
124	Youth Commemoration/Jones Memorial Grounds (casual- under 16)	24.17	4.83	29.00		25.00	5.00	30.00
125	Youth Commemoration/Jones Memorial Grounds (season - under 11)	311.00		311.00		318.00		318.00
126	Youth Commemoration/Jones Memorial Grounds (casual - under 11)	11.67	2.33	14.00		12.08	2.42	14.50
127	Garon Park (season with Pavilion)	2,028.00		2,028.00		2,069.00		2,069.00
128	Garon Park (season without Pavilion)	1,561.00		1,561.00		1,593.00		1,593.00
129	Garon Park (casual with Pavilion)	62.50	12.50	75.00		64.17	12.83	77.00
130	Garon Park (Pavilion only)	33.33	6.67	40.00		34.17	6.83	41.00
131	Southchurch Park Arena ( Southend Manor) Season and training area	4,967.00		4,967.00		5,067.00		5,067.00
132	Mini soccer (season 28 weeks)	311.00		311.00		318.00		318.00
133	Casual	11.67	2.33	14.00		12.08	2.42	14.50
	<b>SYNTHETIC PITCH- WARNERS PARK</b>							
134	Pitch per hour	47.50	9.50	57.00		48.33	9.67	58.00
135	Floodlighting per hour	10.42	2.08	12.50		10.83	2.17	13.00
	<b>TENNIS (Outdoor Courts Priory and Chalkwell)</b>							
136	Annual Pass per household					22.92	4.58	27.50
137	Annual Pass per household Advantage Card A,B,C					20.83	4.17	25.00
	<b>PARK OR SITE EVENT HIRE</b>							
138	Charity and Community Small	60.00		60.00		62.00		62.00
139	Charity and Community Medium	85.00		85.00		87.00		87.00
140	Charity and Community Large	120.00		120.00		123.00		123.00
141	Commercial Small	275.00		275.00		281.00		281.00
142	Commercial Medium	550.00		550.00		561.00		561.00
143	Commercial Large	1,100.00		1,100.00		1,122.00		1,122.00
144	Standpipe for Small Event	17.00		17.00		18.00		18.00
145	Standpipe for Medium Event	35.00		35.00		36.00		36.00
146	Standpipe for Large Event	57.00		57.00		58.00		58.00
	<b>OTHER EVENTS</b>							
147	Bandstand -Priory Park 2 hour performance and 2 hour set up fee	100.00		100.00		102.00		102.00
148	Outdoor Fitness Classes Annual Permit	150.00		150.00		153.00		153.00
149	Partnership events with the council free of charge							
	<b>MISCELLANEOUS</b>							
150	Key deposit (refundable)	10.00		10.00		10.00		10.00
151	Donated Trees	150.00		150.00		153.00		153.00
152	Plaque for Donated Item	125.00		125.00		128.00		128.00
153	Plaque for Donated Items - Advantage Card ABC	114.00		114.00		116.00		116.00
154	Donated Wooden Seats & Plaques	777.00		777.00		793.00		793.00
155	Donated Wooden Seats & Plaques Advantage Card ABC	696.00		696.00		714.00		714.00
156	Donated Metal Seats & Plaques	891.00		891.00		909.00		909.00
157	Donated Metal Seats & Plaques Advantage Card ABC	801.00		801.00		818.00		818.00
158	Donated Seats – Cliffs Gardens & Prittlewell Square	985.00		985.00		1,005.00		1,005.00
159	Donated Seats – Cliffs Gardens & Prittlewell Square Advantage Card ABC	886.00		886.00		905.00		905.00
158	Donated Seat and Plaque - Rustic Bench	1,173.00		1,173.00		1,200.00		1,200.00



		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge	
		£	£	£			£	£	
159	Donated Seat and Plaque - Rustic Bench Advantage Card ABC	1,066.00		1,066.00		1,090.00		1,090.00	
	<b>SPONSORED ITEMS</b>								
160	Play equipment,sculpture,flower beds,shrubs, specimen tree planting - by negotiation								
	<b>ADVANTAGE CARDS</b>								
161	Advantage Card: Resident Adult Category A	4.17	0.83	5.00		4.17	0.83	5.00	
162	Resident Under 17/Senior (born before 1 April 1952)/Student Category B	2.50	0.50	3.00		2.50	0.50	3.00	
163	Resident Adult Low Income Category C	0.83	0.17	1.00		0.83	0.17	1.00	
164	Resident Under 17/Senior (born before 1 April 1952)/Student Low Income Category C	0.83	0.17	1.00		0.83	0.17	1.00	
165	Family (1 adult, all children) Category A	7.50	1.50	9.00		7.50	1.50	9.00	
166	Family (2 adults, all children) Category A	10.00	2.00	12.00		10.00	2.00	12.00	
	<b>Chalkwell Environmental Centre- Educational,cultural and charitable purposes</b>								
167	Per attendant per hour up to 20	5.83	1.17	7.00		6.25	1.25	7.50	
168	over 20	8.33	1.67	10.00		8.75	1.75	10.50	
169	Commercial and other use	13.33	2.67	16.00		13.75	2.75	16.50	
	<b>ACCESS GATES</b>								
170	Access Gate Licence (5 years) for gate from private property onto amenity land.	34.00		34.00		35.00		35.00	
	<b>ALLOTMENTS</b>								
171	Per 5.5m <sup>2</sup> (rod) (plus water recharged at current rates)	4.00		4.00		4.00		4.00	
172	Per 5.5m <sup>2</sup> (rod) (plus water recharged at current rates) – Senior (born before 1 April 1952)	2.00		2.00		2.00		2.00	
173	Per 5.5m <sup>2</sup> (rod) (plus water recharged at current rates) – Advantage Card C	2.00		2.00		2.00		2.00	
174	Per 5.5m <sup>2</sup> (rod) (plus water recharged at current rates) – Under 18	2.00		2.00		2.00		2.00	
175	Edwards Hall Leisure Garden (plus water recharged at current rates)– Allotments	32.00		32.00		32.00		32.00	
176	Edwards Hall Leisure Garden – Allotments (plus water recharged at current rates) - Senior (born before 1 April 1952)	16.00		16.00		16.00		16.00	
177	Edwards Hall Leisure Garden - Allotments (plus water recharged at current rates) - Advantage Card C	16.00		16.00		16.00		16.00	
178	Edwards Hall Leisure Garden - Allotments (plus water recharged at current rates ) - under 18	16.00		16.00		16.00		16.00	
	<b>FLORISTRY</b>								
179	All Arrangements	Each order based on current market price of cut flowers at time of sale.							
	<b>MUSEUM – SERVICE FEES</b>								
	<b>Venue Hire - Priory &amp; Southchurch</b>								
180	Commercial Organisation per 4 hour session (6pm – 10pm)	450.00		450.00		450.00		450.00	
181	Voluntary Sector / Charity per 4 hour session (6pm – 10pm)	400.00		400.00		400.00		400.00	
182	Additional Hour 10pm - 11:30pm	150.00		150.00		150.00		150.00	
183	Central Museum and Beecroft Art Gallery - Weekdays cultural, educational & charitable purposes, per hour (or part)	20.00		20.00		20.00		20.00	
184	One Mayoral Charity Function Per Annum – Free of Charge.								

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£		£	£
	<b>Weddings/Civic Ceremonies (Southchurch Hall)</b>						
185	Tues, Wed, Thur	350.00		350.00	375.00		375.00
186	Saturdays	500.00		500.00	550.00		550.00
	<b>Weddings/Civil Ceremonies (Priory)</b>						
187	Tues, Wed, Thur before 18:00 hrs	845.00		845.00	950.00		950.00
188	Tues, Wed, Thur 18:00 to 22:00 hrs	1,070.00		1,070.00	1,200.00		1,200.00
189	Friday & Saturday before 18:00 hrs	995.00		995.00	1,200.00		1,200.00
190	Friday & Saturday 18:00 to 22:00 hrs	1,144.00		1,144.00	2,000.00		2,000.00
190	Deposit	150.00		150.00	150.00		150.00
	<b>Beecroft Art Gallery Fees</b>						
191	Lecture Theatre ( <i>Commercial organisations and Public Meetings held by Political Parties – per hour</i> )	39.80		39.80	40.00		40.00
192	Lecture Theatre ( <i>Other organisations and Non-Public Meetings of Political Parties – per hour</i> )	24.50		24.50	25.00		25.00
193	Private View	75.00		75.00	75.00		75.00
194	Sale of works commission (30%)						
195	Open exhibition entry fee, 1 work	6.00		6.00	6.00		6.00
196	Open exhibition entry fee, 2 works	11.00		11.00	11.00		11.00
197	Open exhibition entry fee, 3 works	15.00		15.00	15.00		15.00
	<b>Planaterium Fees</b>						
198	Single Adult	3.83	0.77	4.60	3.83	0.77	4.60
199	Single Child/OAP	3.00	0.60	3.60	3.00	0.60	3.60
200	Family Ticket (2 adults & 3 children)	12.92	2.58	15.50	12.92	2.58	15.50
201	Groups (10 or more) Adult	3.33	0.67	4.00	3.33	0.67	4.00
202	Groups (10 or more) Child	2.42	0.48	2.90	2.42	0.48	2.90
203	Evening Booking Surcharge (for groups)	17.92	3.58	21.50	17.92	3.58	21.50
	<b>Other Charges</b>						
204	General Admissions - Free	No Charge			No Charge		
205	Special exhibitions & events (including Sundays)- Managements Discretion	Management Discretion			Market Rate		
	<b>Education Fees</b>						
206	School group single session or planetarium per child	2.90		2.90	2.90		2.90
207	School group two session per child ( 1 handling activity & Planetarium)	3.90		3.90	3.90		3.90
208	School group three session per child (1 handling activity, Planetarium & Walk)	4.80		4.80	4.80		4.80
209	School loans, per 3 boxes per month	Management Discretion			Market Rate		
210	School Outreach -Single Session per child plus travelling fee - £20	2.90		2.90	2.90		2.90
211	School Outreach - Two session per child plus travelling fee -£20	3.90		3.90	3.90		3.90
212	School Outreach -Three session per child plus travelling fee - £20	4.80		4.80	4.80		4.80
	<b>CHARGES FOR PHOTOGRAPHY</b>						
213	Computer Database photos (SID) printouts – per image	1.67	0.33	2.00	Market Rate		
214	A4 printout from SID – per image on photographic paper	5.83	1.17	7.00	Market Rate		
215	Scanned images on CD from originals – per image	5.83	1.17	7.00	Market Rate		
	<b>PHOTOGRAPHIC REPRODUCTION CHARGES- COMMERCIAL</b>						

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
216	For book jackets/covers	59.50	11.90	71.40				Market Rate
217	For book/magazine illustrations	17.00	3.40	20.40				Market Rate
	<b>Cliff Lift Return Journey</b>							
218	Adult	0.83	0.17	1.00		0.83	0.17	1.00
219	Child / Concession	0.42	0.08	0.50		0.42	0.08	0.50
220	Family Ticket (5 people, min 1 child)	2.08	0.42	2.50		2.08	0.42	2.50
	<b>LIBRARY SERVICE FEES</b>							
	<b>Reservations – each item reserved on adult ticket</b>							
221	Charge for obtaining items not on ELAN and not suitable for purchase	2.70		2.70		2.70		2.70
	<b>Charges for searches by staff: Time spent reporting the results of a search will be charged in addition to time spent searching.</b>							
222	<b>General Enquiries</b>	21.25	4.25	25.50		21.25	4.25	25.50
223	<b>Family History, Census &amp; Parish Register Enquiries - Charges equivalent to those made by ERO - Chelmsford</b>							
	<b>Fines – Books, Compact Discs and Cassettes</b>							
224	Charge for each day issuing library is open	0.15		0.15		0.15		0.15
225	Maximum Charge for each loan (a renewal is a new loan)	6.00		6.00		6.00		6.00
	<b>Recorded Sound</b>							
226	Music: Compact Disc hire (3 week loan)	1.10		1.10		1.10		1.10
227	Audio Books: Adults: 1 or 2 cassettes/CD's (3 week loan)	1.10		1.10		1.10		1.10
228	Adults: 3 to 7 cassettes/CD's (3 week loan)	1.60		1.60		1.60		1.60
229	Adults: 8 or more cassettes/CD's (3 week loan)	1.60		1.60		1.60		1.60
230	All spoken word for children Free of Charge	-		-		-		-
231	Language Courses: Single item for 3 weeks	1.10		1.10		1.10		1.10
232	Multiple sets for 12 weeks	3.10		3.10		3.10		3.10
	<b>DVD</b>							
233	Feature Films Hire (DVD1): Each item/week	2.50		2.50		2.50		2.50
234	Overdue: Item/week	2.50		2.50		2.50		2.50
235	Maximum charge (10 weeks)	31.00		31.00		31.00		31.00
236	Children's Fiction Video Hire (DVDC):							
237	Each item/week	2.00		2.00		2.00		2.00
238	Overdue: Item/week	2.00		2.00		2.00		2.00
239	Maximum charge (10 weeks)	25.00		25.00		25.00		25.00
240	Non-Fiction Video Hire (DVD2):							
241	Each item/week	2.00		2.00		2.00		2.00
242	Overdue: Item/week	2.00		2.00		2.00		2.00
243	Maximum charge (10 weeks)	25.00		25.00		25.00		25.00
	<b>CD-ROM</b>							
244	CD-ROM Hire: Each item/3 weeks	2.10		2.10		2.10		2.10
	<b>Music Sets and Play Sets( Essex CC Charges)</b>							
245	Music Set hire per 4 weeks (or part of 4 weeks)							
246	Vocal scores (per score)	0.50		0.50		0.50		0.50

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
247	Sheets – per set	3.00		3.00		3.00		3.00
248	Chamber Music (3 or more parts)	3.00		3.00		3.00		3.00
249	Orchestral set	6.00		6.00		6.00		6.00
250	Play sets hire (3 – 15 copies)	2.50		2.50		2.50		2.50
	<b>Damaged or Lost Items = Admin Fee plus Replacement Cost (If no replacement cost can be found, cost will be determined by Group Manager)</b>							
251	Admin fee	3.10		3.10		3.10		3.10
252	<b>Photocopies</b>					Market Rate		
	<b>Fax</b>							
252	Outgoing: First page: UK & Europe	0.83	0.17	1.00		1.67	0.33	2.00
253	Additional page	0.42	0.08	0.50		0.83	0.17	1.00
254	First page: rest of world	1.67	0.33	2.00		2.50	0.50	3.00
255	Additional page	0.58	0.12	0.70		1.25	0.25	1.50
256	Faxes to ships	6.25	1.25	7.50		12.50	2.50	15.00
257	Incoming: Each	0.83	0.17	1.00		0.83	0.17	1.00
258	Admin charge where 'Free fax' numbers are used	1.75	0.35	2.10		1.75	0.35	2.10
259	<b>Print-Outs and disc copies</b>					Market Rate		
	<b>Premises Hire</b>							
	<i>Commercial organisations and Public Meetings held by Political Parties – per hour</i>							
259	Meetings Room	39.80		39.80		40.00		40.00
	<i>Other organisations and Non-Public Meetings of Political Parties – per hour</i>							
260	Meetings Room	19.50		19.50		19.50		19.50
	<i>Ancillary Equipment (where available) – per hour</i>							
261	Cine/Slide/OHP Projector	5.50	1.10	6.60		5.50	1.10	6.60
262	Carousel Projector/Back Projector	5.50	1.10	6.60		5.50	1.10	6.60
263	Compact Disc/Cassette Machines	5.50	1.10	6.60		5.50	1.10	6.60
264	TV/Video	5.50	1.10	6.60		5.50	1.10	6.60
265	PC Projector	15.50	3.10	18.60		15.50	3.10	18.60
	<b>Foyer</b>							
266	Table and 2 chairs for consultations(inc Council Departments)/clinics etc.per day or part	21.50		21.50		21.50		21.50
	<i>Display board and table by ground floor exhibition area</i>							
267	Artists and other profit making organisations per week	26.50		26.50		26.50		26.50
268	Charities - (non profit making) per week	10.50		10.50		12.00		12.00
269	Strategic Partners on mutual projects - Free							
	<b>Displays – per week</b>							
296	Up to 75 sq. m	24.50		24.50		24.50		24.50
297	Over 75 sq.m	43.00		43.00		43.00		43.00
	<b>Exhibitions</b>							
298	Display screens: Deposit	140.00		140.00		140.00		140.00
299	Weekly hire per set	80.00		80.00		80.00		80.00

		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£			£	£
300	Display cases or shop window displays- By Agreement							
	<b>Exhibition Space:</b>							
	<i>Exhibition of works or crafts by individual artists and craftsmen – min period of hire: 1 week - 30% or standard fee</i>							
301	Standard Fee: Forum – ½ area	68.00		68.00		40.00		40.00
302	Standard Fee: Forum – ⅓ area					70.00		70.00
303	Forum – whole area	105.00		105.00		105.00		105.00
304	Other Libraries	29.00		29.00		30.00		30.00
305	Private Views: First 2 hours	50.00		50.00		75.00		75.00
306	Subsequent hours – per hour	26.50		26.50		26.50		26.50
	<b>Internet</b>							
307	First hour Free (additional 1 hour for jobseekers if no paying customers waiting)							
308	Subsequent hours – per hour	1.25	0.25	1.50		1.25	0.25	1.50
	<b>Talks</b>							
309	Community groups	10.00		10.00		12.00		12.00
	<b>FOCAL POINT GALLERY</b>							
	<b>Education Fees</b>							
310	School group single session per child	2.90		2.90		3.00		3.00
311	Art Classes per child	5.00		5.00		5.10		5.10

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>Pier Charges</b>							
Advantage Card discounts apply. Details are available at point of sale.							
<b>Pier cultural centre -</b>							
1	Full day hire - Mon to Wed (hire includes rail tickets for all of your group)	1,000.00	-	1,000.00	1,000.00	-	1,000.00
2	Full day hire - Thur to Sun (hire includes rail tickets for all of your group)	2,500.00	-	2,500.00	2,500.00	-	2,500.00
3	Hourly hire - Mon to Wed during normal pier hours	150.00	-	150.00	-	-	-
4	Hourly hire - Mon to Wed outside normal pier hours	250.00	-	250.00	-	-	-
5	Hourly hire - Thur to Sun during normal pier hours	300.00	-	300.00	-	-	-
6	Hourly hire - Thur to Sun outside normal pier hours	500.00	-	500.00	-	-	-
<b>Artists Studio</b>							
7	Mon - Wed during normal pier hours	100.00	-	100.00	100.00	-	100.00
8	Thur - Sun during normal pier hours	250.00	-	250.00	250.00	-	250.00
All internal bookings for Royal Pavilion - Details on request							
9	<b>Pier train return</b>						
10	Adult	3.33	0.67	4.00	3.58	0.72	4.30
11	Child / concession	1.67	0.33	2.00	1.83	0.37	2.20
12	Family (5 people min two children)	8.33	1.67	10.00	9.17	1.83	11.00
<b>Walk and ride</b>							
13	Adult	2.92	0.58	3.50	3.17	0.63	3.80
14	Child / concession	1.67	0.33	2.00	1.67	0.33	2.00
15	Family	7.50	1.50	9.00	8.33	1.67	10.00
16	Walk both ways (winter) All Tickets	0.83	0.17	1.00	0.83	0.17	1.00
17	Walk both ways (summer) Adult	1.67	0.33	2.00	1.67	0.33	2.00
18	Walk both ways (summer) Child / Concession	0.83	0.17	1.00	0.83	0.17	1.00
<b>All day rate</b>							
Return as many times on the day train / walk							
19	Adult	5.00	1.00	6.00	5.00	1.00	6.00
20	Concession	2.50	0.50	3.00	2.50	0.50	3.00
21	Family	12.50	2.50	15.00	12.50	2.50	15.00
<b>Joining visiting ship</b>							
22	As above rates with 20% discount						
23	Inclusive add on to theatre performance	2.00	0.40	2.40	2.08	0.42	2.50
<b>Pier Fishing</b>							
24	Adult	4.50	0.90	5.40	5.00	1.00	6.00
25	Child / concession	3.00	0.60	3.60	3.33	0.67	4.00
26	Any age one way only (licensed angling boat)	2.17	0.43	2.60	2.17	0.43	2.60
<b>Pier fishing season tickets</b>							
27	Adult day	50.00	10.00	60.00	58.33	11.67	70.00
28	Concession day	25.00	5.00	30.00	29.17	5.83	35.00
29	Adult night	45.00	9.00	54.00	50.00	10.00	60.00
30	Concession night	22.50	4.50	27.00	25.00	5.00	30.00
31	Adult Anytime	86.67	17.33	104.00	100.00	20.00	120.00
32	Concession anytime	47.50	9.50	57.00	50.00	10.00	60.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>Pier season tickets (daytime only)</b>							
33	Adult				58.33	11.67	70.00
34	Concession				29.17	5.83	35.00
<b>Pier head berthing</b>							
<b>Private craft</b>							
35	Up to 40 ft (12.2M)	15.00	3.00	18.00	16.67	3.33	20.00
36	Up to 50 ft (15.2M)	33.33	6.67	40.00	33.33	6.67	40.00
37	Over 50 ft (15.2M)	66.67	13.33	80.00	66.67	13.33	80.00
<b>Licensed passenger vessels</b>							
38	Capacity 1-49 passengers (per visit)	33.33	6.67	40.00	33.33	6.67	40.00
39	50+ passengers (per visit)	66.67	13.33	80.00	66.67	13.33	80.00
40	Angling vessel embarking or disembarking passengers (per occasion)	41.67	8.33	50.00	41.67	8.33	50.00
41	Annual License for licensed angling vessel	62.50	8.33	50.00	83.33	16.67	100.00
<b>Foreshore charges</b>							
<b>moorings</b>							
42	Two tree island	170.00	34.00	204.00	183.33	36.67	220.00
43	Two tree (waterman)	95.00	19.00	114.00	108.33	21.67	130.00
44	PLA Two tree	268.33	53.67	322.00	283.33	56.67	340.00
45	PLA two tree (waterman)	190.83	38.17	229.00	204.17	40.83	245.00
46	Hadleigh Ray	185.83	37.17	223.00	200.00	40.00	240.00
47	Hadleigh Ray (waterman)	114.17	22.83	137.00	125.00	25.00	150.00
48	Other location	78.33	15.67	94.00	83.33	16.67	100.00
49	Other (waterman)	53.33	10.67	64.00	58.33	11.67	70.00
50	Running moorings	60.00	12.00	72.00	66.67	13.33	80.00
51	Dinghy racks	25.00	5.00	30.00	29.17	5.83	35.00
52	Two tree island lockers	32.50	6.50	39.00	41.67	8.33	50.00
<b>Other foreshore charges</b>							
53	Motor boat / PWC casual launching	25.00	5.00	30.00	29.17	5.83	35.00
54	Sailing / rowing / casual launch	8.33	1.67	10.00	12.50	2.50	15.00
55	Fine for non-payment of launching fees				60.00		60.00
<b>Season tickets - launching</b>							
56	Motor boat/ PWC	133.33	26.67	160.00	141.67	28.33	170.00
57	Club member motor boat	100.00	20.00	120.00	104.17	20.83	125.00
58	Sailing / rowing boat	75.00	15.00	90.00	83.33	16.67	100.00
59	Combined launching and storage	125.00	25.00	150.00	133.33	26.67	160.00
60	Boat wreck removal	Individual price on application					
61	Use of crane at Two Tree (per boat)	15.00	3.00	18.00	16.67	3.33	20.00
62	Motor boat pitch fees - over 12 passenger	104.17	20.83	125.00	No longer applicable		
63	Motot boat pitch fees - under 12 passengers	54.17	10.83	65.00			

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
64	Boatman's license	33.33	6.67	40.00	37.50	7.50	45.00
65	Boat licence - up to 12 passengers	33.33	6.67	40.00	37.50	7.50	45.00
66	Boat equipment inspection	54.17	10.83	65.00	58.33	11.67	70.00
67	Test fee, boatman's license (1st class) including consultant fee	66.67	13.33	80.00	83.33	16.67	100.00
<b>Berthing at Leigh Wharfs</b>							
68	First day free. Per day or part day thereafter	12.50	2.50	15.00	15.00	3.00	18.00
69	Per day or part after 10 days	50.00	10.00	60.00	50.00	10.00	60.00
<b>Use of Leigh Wharfs for lifting boats</b>							
70	Charge per occasion	150.00	30.00	180.00	150.00	30.00	180.00
<b>Beach changing huts Chalkwell Beach</b>							
71	Summer licence (May to September)	195.00	39.00	234.00	208.33	41.67	250.00
72	Winter licence (October to Mar)				125.00	25.00	150.00
73	Weekly licence	54.17	10.83	65.00	54.17	10.83	65.00
<b>Bait digging licence</b>							
74	Adult	16.67	3.33	20.00	20.83	4.17	25.00
75	Child / OAP	8.33	1.67	10.00	12.50	2.50	15.00
<b>Event Space - use of beach areas</b>							
76	Commercial small	275.00		275.00	275.00		275.00
77	Commercial Medium	550.00		550.00	550.00		550.00
78	Commercial Large	1,100.00		1,100.00	1,100.00		1,100.00
79	Charity and Community Small	60.00		60.00	60.00		60.00
80	Charity and Community Medium	85.00		85.00	85.00		85.00
81	Charity and Community Large	120.00		120.00	120.00		120.00
<b>Southend town centre charges</b>							
82	Commercial events	270.00		270.00	270.00		270.00
83	Mon - Fri (per day)	535.00		535.00	535.00		535.00
84	Sat / Sunday (per day)	1,285.00		1,285.00	1,285.00		1,285.00
85	Weekly charge (Mon - Sun)	1,070.00		1,070.00	1,070.00		1,070.00
	Thurs - Sun inclusive						
86	Charities and Community Organisations (events only)	270.00		270.00	270.00		270.00
87	Mon - Sun - Victoria Circus / Gateway / Royal Square / City Beach	Free		Free	Free		Free
88	Mon - Sun - Lloyds Bank (Charity Street Collections ONLY)	55.00		55.00	55.00		55.00
	Mon - Sun - All other areas (Contact Business Support for more information)						
	Price subject to discussion regarding nature of event (£100 to £1,000)						
89	Market Pitch Fee (per 3m x 3m pitch, per day)	30.00		30.00	30.00		30.00
<b>Tourism charges</b>							
90	Filming and photography	66.67	13.33	80.00	66.67	13.33	80.00
91	Admin (payable by all except student film makers)	100.00	20.00	120.00	100.00	20.00	120.00
92	Location fee - commercial - per hour or part thereof	50.00	10.00	60.00	50.00	10.00	60.00
93	Location fee - non commercial - per hour or part thereof		-	-		-	-



Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>Food Certification</b>							
1	Food Export Certificate	66.00		66.00	66.00		66.00
2	Food Surrender Certificate	61.00		61.00	61.00		61.00
3	Collect/Dispose Unfit Food (per hour)	66.00		66.00	66.00		66.00
<b>Environmental Protection</b>							
<b>Application Fee for LAPC (Local Air Pollution Control)</b>							
4	Prescribed Processes	1,579.00		1,579.00	Defra Fees published March 2015		
5	Waste Oil Burners under 0.4MW	148.00		148.00	Defra Fees published March 2015		
6	Mobile Screening and Crushing Plant	1,579.00		1,579.00	Defra Fees published March 2015		
7	8 <sup>th</sup> and subsequent applications	477.00		477.00	Defra Fees published March 2015		
<b>Annual Subsistence Charge for LAPC (Local Air Pollution Control)</b>							
	Standard Process (Low) *	739.00		739.00	Defra Fees published March 2015		
8	Standard Process (Med) *	1,111.00		1,111.00	Defra Fees published March 2015		
	Standard Process (High) *	1,672.00			Defra Fees published March 2015		
9	Service Stations (Low Risk - additional charges apply for Med / High)	76.00		76.00	Defra Fees published March 2015		
10	Waste Oil Burners under 0.4MW (Low Risk - additional charges apply for Med / High)	76.00		76.00	Defra Fees published March 2015		
11	Vehicle refurbishers	218.00		218.00	Defra Fees published March 2015		
12	Mobile Screening and Crushing Plant (Low) **	618.00		618.00	Defra Fees published March 2015		
13	Mobile Screening and Crushing Plant (Med) **	989.00		989.00	Defra Fees published March 2015		
14	Mobile Screening and Crushing Plant (High) **	1,484.00		1,484.00	Defra Fees published March 2015		
	**Additional charges apply for 3rd-7th application and 8th and subsequent applications						
	* Additional charges apply where combined Part B and Waste Installation			-	Defra Fees published March 2015		
				-	Defra Fees published March 2015		
<b>Substantial Changes S.10 &amp; S.11</b>							
15	Standard Process	1,005.00		1,005.00	Defra Fees published March 2015		
16	Standard Process where substantial change results in new PCC activity	1,579.00		1,579.00	Defra Fees published March 2015		
17	Reduced fee activities	98.00		98.00	Defra Fees published March 2015		
<b>LA – IPPC Fees &amp; Charges (Integrated Pollution Prevention Control)</b>							
20	Application Fee for 1 Permit (additional charges apply for more than 1 permit)	1,579.00		1,579.00	Defra Fees published March 2015		
21	Annual Subsistence - Low (for 1 permit)	618.00		618.00	Defra Fees published March 2015		
	Annual Subsistence - Medium (for 1 permit)	989.00		989.00	Defra Fees published March 2015		
	Annual Subsistence - High (for 1 permit)	1,484.00		1,484.00	Defra Fees published March 2015		
22	Substantial Variation	1,309.00		1,309.00	Defra Fees published March 2015		
23	Transfer	225.00		225.00	Defra Fees published March 2015		
24	Partial Transfer	668.00		668.00	Defra Fees published March 2015		
25	Surrender	668.00		668.00	Defra Fees published March 2015		
26	Contaminated Land Enquiry	105.00		105.00	110.00		110.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>Dog Warden Service</b>							
27	Initial Animal Warden fee (includes prescribed fee/collection/transport/initial kennelling/microchipping)	72.00		72.00	72.00		72.00
28	Plus Kennelling charge for each additional day or part day	12.00		12.00	12.00		12.00
29	Microchipping Fee (if done by Animal Warden)	18.00		18.00	18.00		18.00
30	If dog collected before first night kennelling (Prescribed fee + Transport / microchip)	35.00		35.00	35.00		35.00
<b>Trading Standards</b>							
31	<b>All Services (per hour)</b>	75.50		75.50	75.50		75.50
<b>Poisons Act</b>							
32	Initial registration	38.00		38.00	40.00		40.00
33	Re-registration	20.00		20.00	22.00		22.00
34	Change in details	12.00		12.00	15.00		15.00
<b>Petroleum</b>							
35	Not exceeding 2,500 litres (for 1 Year - additional charges apply for 2/3 Years)	42.00		42.00	Statutory not yet published		
36	Exceeding 2,500 litres but not exceeding 50,000 litres (for 1 Year - additional charges apply for 2/3 Years)	58.00		58.00	Statutory not yet published		
37	Exceeding 50,000 litres (for 1 Year - additional charges apply for 2/3 Years)	120.00		120.00	Statutory not yet published		
38	Transfer of Licence	8.00		8.00	Statutory not yet published		
39	Research on plans of disused sites	50.00		50.00	Statutory not yet published		
<b>Explosives</b>							
40	Store licence	83.00		83.00	Statutory not yet published		
41	Renewal of store licence	83.00		83.00	Statutory not yet published		
42	Initial Licence of premises for keeping of explosives (1 Year new Licence - additional fees apply for 2-5 years)	105.00		105.00	Statutory not yet published		
43	Renewal of Licence (1 Year new Licence - additional fees apply for 2-5 years)	52.00		52.00	Statutory not yet published		
44	Variation of Licence (amend name or address of site). Other variations at reasonable cost	35.00		35.00	Statutory not yet published		
45	Transfer or replacement of Licence document	35.00		35.00	Statutory not yet published		
46	Licence to sell explosives all year round	500.00		500.00	Statutory not yet published		
<b>Sex Establishments</b>							
47	Application fee (non refundable)	1,350.00		1,350.00	1,350.00		1,350.00
48	Annual Licence	1,000.00		1,000.00	1,000.00		1,000.00
<b>Hackney Carriage and Private Hire Licence Fees</b>							
<b>Vehicles Hackney Carriage</b>							
49	1 Year	264.00		264.00	280.00		280.00
50	From 4-8 Months	181.00		181.00	192.00		192.00
51	Under 4 Months	95.00		95.00	100.00		100.00
52	(Replacement Vehicle Fee)	43.00		43.00	46.00		46.00
<b>Vehicles Private Hire</b>							
53	1 Year	233.00		233.00	247.00		247.00
54	From 4-8 Months	166.00		166.00	176.00		176.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
55	Under 4 Months	82.00		82.00	87.00		87.00
56	(Replacement Vehicle Fee)	43.00		43.00	46.00		46.00
<b>Drivers</b>							
57	3 Years	229.50		229.50	243.00		243.00
58	1-2 Years	188.50		188.50	200.00		200.00
59	Under 1 Year	160.50		160.50	170.00		170.00
60	Dual Hackney Carriage & Private Hire Licence additional licence fee	50.00		50.00	53.00		53.00
61	Enhanced DVLA Records for check for applicants for Hackney Carriage and Private Hire Drivers Licences	7.50		7.50	7.50		7.50
62	Licence Fee On First Application and knowledge test	330.00		330.00	350.00		350.00
<b>Private Hire Operators</b>							
63	5 Years	965.00		965.00	1,022.00		1,022.00
64	Between 2 & 3 yrs	810.00		810.00	859.00		859.00
65	Less than 2 Years	649.00		649.00	688.00		688.00
66	If only 3 or less Private Hire Vehicles Licensed an operator may opt for 1 year	88.00		88.00	93.00		93.00
<b>Replacements</b>							
67	Driver's Badge	15.00		15.00	15.00		15.00
68	Licence Plate	15.00		15.00	15.00		15.00
69	Plate Holder	15.00		15.00	15.00		15.00
70	Internal Disc	15.00		15.00	15.00		15.00
<b>Registers</b>							
71	Hackney Carriage Register of Licensees	29.00		29.00	31.00		31.00
72	Private Hire Register of Licensees	29.00		29.00	31.00		31.00
73	Administration fee for in year license transfer	10.00		10.00	12.00		12.00
<b>Safety &amp; Licensing</b>							
74	Skin Piercing Registration	115.00		115.00	118.00		118.00
75	Tattoo convention - venue charge	360.00		360.00	368.00		368.00
76	Tattoo convention - individual registration	26.00		26.00	27.00		27.00
77	Massage Establishments - Licence	115.00		115.00	118.00		118.00
78	Massage Establishments - Renewal	100.00		100.00	100.00		100.00
<b>Tables and Chairs</b>							
79	Annual Licensing Fee for up to 2 tables	120.00		120.00			
80	Annual Licensing Fee for 3 to 5 tables	320.00		320.00			
81	Annual Licensing Fee for 6+ tables	520.00		520.00			
82	Annual Licensing Fee - 1 table				200.00		200.00
83	Annual Licensing Fee - 2 tables				400.00		400.00
84	Annual Licensing Fee - 3 tables				600.00		600.00
85	Annual Licensing Fee - 4 tables				800.00		800.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
86	Annual Licensing Fee - 5 tables				1,000.00		1,000.00
87	Annual Licensing Fee - 6 tables				1,200.00		1,200.00
88	Annual Licensing Fee - 7 tables				1,400.00		1,400.00
89	Annual Licensing Fee - 8 tables				1,600.00		1,600.00
90	Annual Licensing Fee - 9 tables				1,800.00		1,800.00
91	Annual Licensing Fee - 10+ tables				2,000.00		2,000.00
<b>Animal Licensing</b>							
92	Boarding Establishment – Initial Grant; Renewal or Transfer	242.00		242.00	248.00		248.00
93	Breeding of Dogs - Initial Grant; Renewal or Transfer	242.00		242.00	248.00		248.00
94	Pet Shops - Initial Grant	166.00		166.00	170.00		170.00
95	Pet Shops - Renewal or Transfer	84.00		84.00	86.00		86.00
96	Dangerous Wild Animals – Initial Grant	414.00		414.00	423.00		423.00
97	Dangerous Wild Animals – Renewal at existing premise	360.00		360.00	368.00		368.00
98	Riding Establishments - Initial Grant; Renewal or Transfer	805.00		805.00	822.00		822.00
99	Zoo (3-6 yearly by instalments) - Initial Grant; Renewal	848.00		848.00	865.00		865.00
100	Animal Home Boarding initial grant	128.00		128.00	131.00		131.00
101	Animal Home Boarding renewal	75.00		75.00	77.00		77.00
102	Performing animals licence	150.00		150.00	153.00		153.00
<b>Access to CCTV Footage</b>							
103	Insurance Company evidential requests	100.00	20.00	120.00	100.00	20.00	120.00
<b>Scrap Metal Dealers</b>							
104	Scrap Metal site - New	375.00		375.00	375.00		375.00
105	Scrap Metal site - Renewal	224.00		224.00	224.00		224.00
106	Scrap Metal site - Variation	113.00		113.00	113.00		113.00
107	Additional Scrap Metal site (per site)	50.00		50.00	50.00		50.00
108	Scrap Metal Collector- New	227.00		227.00	227.00		227.00
109	Scrap Metal Collector- Renewal	176.00		176.00	176.00		176.00
110	Scrap Metal Collector- Variation	76.00		76.00	76.00		76.00
111	Copy Licence	22.00		22.00	22.00		22.00
112	Certified Copy Licence	25.00		25.00	25.00		25.00

## Licensing Act 2003 (statutory fees)

**Applications for new premises licences and club premises certificates, variations, and annual fees**

The licence fees payable for Premises Licences and Club Premises Certificates are based upon the rateable value in the local non-domestic rating list for the time being in force. The fees payable are set in Bands, depending upon the rateable value, in accordance with the table below.

In addition to the main fees payable upon application, an annual charge is also payable on the anniversary of the date of the original grant. The relevant fee must also be submitted in respect of variation applications.

In the case of applications relating to premises in the course of construction, they are assigned to Band C. In the case of premises without a rateable value, they are assigned to Band A.

<b>Rateable Value Bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Licence or Club Premises Certificate Application Fee £	100	190	315	450	635
Variation Application Fee £	100	190	315	450	635
Annual Fee £	70	180	295	320	350

All fees in above table and pages 25,26 and 27 are Statutory Fees Fixed in Regulation – No increase

<b>Rateable Value</b>	<b>Band</b>
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

A multiplier applied to premises in bands D and E where they are exclusively or primarily used for carrying on the premises the supply of alcohol for consumption on the premises:-

<b>Band</b>	<b>D (x 2)</b>	<b>E (x 3)</b>
Licence at Club Premises Certificate application fee £	900	1905
Variation Fee £	900	1905
Annual Fee £	640	1050

The above multipliers do not apply to premises for which Club Premises Certificates are applicable.

**Applications for variation of conditions applicable to a Premises Licence or a Club Premises Certificate during the transition stage (between 7<sup>th</sup> February 2005 and 6<sup>th</sup> August 2005)**

In the case of variations to premises licences, where the variation relates in any way to the provision of alcohol, the following variation fees shall be payable where the application is made at the same time as the application for an initial grant of the premises licence.

<b>Rateable value bands</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
Variation Fee £	20	60	80	100	120

No variation fee is payable during transition stage for variations of club premises certificates, where such applications are made at the same time as the application for the initial grant of the Club Premises Certificate.

**Exceptionally Large Events**

Where the maximum number of persons to be allowed on the premises at the same time is more than 5,000, an additional fee is payable, in accordance with table below.

<b>Number in attendance at any one time</b>	<b>Additional fee for application</b>	<b>Subsequent annual fee</b>
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

## Exemptions

Certain exemptions to fees apply in the case applications for premises, club premises certificates, annual fees for such premises, and related variation applications.

The exemptions cover Regulated Entertainment only, and relate to:-

- a) Educational institutions comprising schools and colleges (in specified circumstances), and
- b) Premises which form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

## Gambling Act

**Table of Fees for Licensed Premises 2015/16**

Licensed Premises Type	Conversion Application Fee (Fast Track)	Conversion Application Fee (Fast Track)	Application Fee for non-conversion provisional statement premises (i.e. premises already having provisional statement)	Non-Conversion Application Fee	First Annual Fee for Premises Licence	Annual Fee
Converted Casino Premises Licence (Existing Casino)	£225	£1,700	N/A	N/A	£2,550	£2,550
Small Casino Premises Licence	N/A	N/A	£2,550	£6,800	£4,250	£4,250
Large Casino Premises Licence	N/A	N/A	£4,250	£8,500	£8,500	£8,500
Regional Casino Premises Licence	N/A	N/A	£6,800	£12,750	£12,750	£12,750
Bingo Premises Licence	N/A	£1,488	£1,020	£2,975	£850	£850
Adult Gaming Centre Premises Licence	£225	£850	£1,020	£1,700	£850	£850
Betting Premises (Track) Licence	£225	£1,063	£808	£2,125	£850	£850
Family Entertainment Centre Premises Licence	£225	£850	£808	£1,700	£638	£638
Betting Premises (Other) Licence (ie Betting Shops)	£225	£1,275	£1,020	£2,550	£510	£510

Licensed Premises Type	Application Fee to Vary Licence	Application Fee to Transfer Licence	Application Fee for Re-Instatement of Licence	Application Fee for Provisional Statement
Converted Casino Premises Licence (Existing Casino)	£1,700	£1,148	£1,148	N/A
Small Casino Premises Licence	£3,400	£1,530	£1,530	£6,800
Large Casino Premises Licence	£4,250	£1,828	£1,828	£8,500
Regional Casino Premises Licence	£6,375	£5,525	£5,525	£12,750
Bingo Premises Licence	£1,488	£1,020	£1,020	£2,975
Adult Gaming Centre Premises Licence	£1,063	£1,020	£1,020	£1,700
Betting Premises (Track) Licence	£850	£808	£808	£2,125
Family Entertainment Centre Premises Licence	£850	£808	£808	£1,700
Betting Premises (Other) Licence (ie Betting Shops)	£1,275	£1,020	£1,020	£2,550

Note: Application for change of circumstances to be charged at £50.00 and application for copy of licence to be charged at £25.00 for all classes of premises.



Table of Fees 2015/16 Permits etc.

Permit Type	Application Fee	Renewal Fee	Annual Fee	Transition Application fee	Variation Fee	Change of Name	Transfer Fee	Copy of Permit
Family Entertainment Centre Gaming Machine Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	£2,550.00	£25	N/A	£15
Prize Gaming Permit	£300	£300 (Ten Yearly Renewal)	N/A	£100	N/A	£25	N/A	£15
Club Gaming Permit & Gaming Machine Permit	£200 (£100 for holder of Club Premises Certificate or existing part 2/part 3 Operator)	£200 (£100 where holder of Club Premises) (Ten Yearly Renewal)	£50	N/A	£100	N/A	N/A	£15
Alcohol Licensed Premises Gaming Machine Permit	£150	N/A	£50	£100	£100	£25	£25	£15

## Personal Licences, Temporary Events and Other Fees

The following fees are payable:-

	2014/15	2015/16
Application for a grant or renewal of personal licence	£37.00	£37.00
Temporary event notice	£21.00	£21.00
Supply of copy of licence or summary, following loss, theft, etc.	£10.50	£10.50
Application for a provisional statement where premises being built, etc.	£315.00	£315.00
Notification of change of name or address of premises licence holder	£10.50	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00	£23.00
Application for transfer of premises licence	£23.00	£23.00
Interim authority notice following death etc. of licence holder	£23.00	£23.00
Supply of copy of club premises certificate or summary, following loss, theft	£10.50	£10.50
Notification of change of name or alteration of rules of club	£10.50	£10.50
Change of relevant registered address of club	£10.50	£10.50
Supply of copy of temporary event notice, following loss, theft, etc.	£10.50	£10.50
Supply of copy of personal licence, following loss, theft, etc.	£10.50	£10.50
Fee to accompany notification of change of name or address of personal licence holder	£10.50	£10.50
Fee to accompany notice from freeholder etc. requesting to be notified of licensing matters	£21.00	£21.00

**RATIONALE**

The proposed increase in charges are designed to encourage short term on street parking and long term parking in car parks and increase tourists activities along the seafront

**PARKING OPERATION NOTES**

Christmas Parking To provide free parking in all Council car parks after 1600hrs on Thursdays and all day on Sundays in December.

Seafront Trial- To provide free parking after 6pm along Seafront, covering Fairhead Green, Seaway and Western esplanade.

Bank Holidays Car parks are operational on bank holidays and fees apply except Christmas Day and Good Friday.

Current charges will remain in car parks with \*

Electric Cars Free Parking in Council car parks

**PARKING CHARGES**

Zone A - Town Centre On Street Bays (0900-1800 Monday to Saturday & 1100-1700hrs Sunday)	Time	Current Tariff (£s)	Proposed Tariff (£s)
	30 mins	1.00	1.00
	1 hour	1.50	1.70
	2 hours	3.00	3.30
	3 hrs	4.50	5.00
	4 hrs	6.00	6.50
	5 hrs	7.50	8.30
	6 hrs	9.00	10.00
	7 hrs	10.50	11.50
	8 hrs	12.00	13.20
	8+ hrs	13.00	14.20

Zone H - Hospital Area On Street Bays (0930-1630 Monday to Friday)	Time	Current Tariff (£s)	Proposed Tariff (£s)
	2 hours	2.00	2.10
	4 hours	2.50	2.80

Belton Way On Street Bays	Current Tariff (£s)	Proposed Tariff (£s)
Monday to Friday - Midnight until 1000	3.00	4.00
Monday to Friday - 1000 until Midnight	Free	Free
Weekends and Bank Holidays - all day	1.00	1.00

Off Street Car Parks (0900-1800 Monday to Saturday & 1100-1700 Sundays, unless otherwise specified)	Current Tariff (£s)	Proposed Tariff (£s)	
Alexandra Street	1 hour	1.00	1.10
Clarence Road	2 hours	1.60	1.90
Essex St	3 hrs	2.30	2.70
Short Street	4 hrs	4.00	4.70
Warrior Square	5 hrs	5.00	5.70
London Road (North)	6 hrs	6.00	7.00
York Road	7 + hrs	10.00	11.00
University Square (24hrs)			
Tyler's Avenue (24hrs)			

Civic Centre North & Underground (not weekdays)	1 hour	1.00	1.00
	2 hours	1.60	1.60
	3 hrs	2.30	2.40
	4 hrs	4.00	4.10
	5 hrs	5.00	5.10
	6 hrs	6.00	6.10
	7 + hrs	10.00	10.20

Libraries	1 hour	1.00	1.00
	2 hours	1.60	1.80
	3 hrs	2.30	2.50
	4 hrs	4.00	4.30
	5 hrs	5.00	5.40
	6 hrs	6.00	6.40
	7 + hrs	10.00	10.50

<b>Zone B</b>		<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
Baxter Street (permits only)			
<b>Zone C</b>		<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
	<b>Time</b>		
Ilfracombe Avenue *	30 mins	0.20	0.20
North Road *	1 hour	0.50	0.50
Hamlet Court Road*	2 hours	1.50	1.70
Elm Road	3 hrs	2.00	2.20
North Street	4 hrs	2.20	2.50
Ceylon Road *	5 hrs	4.00	4.40
St Lawrence*	6 hrs	5.00	5.40
Thorpe Bay Broadway (max 3hrs)	7+ hrs	10.00	10.50
Two Tree Island*			
<b>Zone D- check</b>		<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
	<b>Time</b>		
Seafront On Street bays (0900-1800 unless specified otherwise) including:			
Eastern Esplanade			
	1 hour	1.00	1.20
	2 hrs	2.00	2.30
	3 hrs	3.00	3.90
	4 hrs	4.00	4.60
	5 hrs	5.00	5.70
	6 hrs	6.00	7.00
	7+ hrs	10.00	11.00
Chalkwell Esplanade			
	1 hour	1.00	1.00
Thorpe Esplanade			
	2 hrs	2.00	2.10
	3 hrs	3.00	2.30
	4 hrs	4.00	4.30
	5 hrs	5.00	5.40
	6 hrs	6.00	6.50
	7+ hrs	10.00	12.00
Belton Bridge			
	1 hour	1.00	1.10
	2 hrs	2.00	2.30
	3 hrs	3.00	3.40
	4 hrs	4.00	4.60
	5 hrs	5.00	5.70
	6 hrs	6.00	6.90
	7+ hrs	10.00	11.00
<b>Seafront Off Street (0900-1800hrs unless specified otherwise)</b>		<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
	<b>Time</b>		
Belton Gardens- North & South			
	1 hour	1.00	1.10
Leigh Foundry			
	2 hours	1.80	2.10
Shoebury Common			
	3 hrs	2.60	3.00
Victoria Wharf			
	4 hrs	4.20	4.80
	5 hrs	5.30	6.00
	6 hrs	6.50	7.40
	7+ hrs	8.00	9.00
Shorefield Road (0900-2100)			
		1.00	1.00
East Beach			
		1.80	2.00
		2.60	2.80
		4.20	4.50
		5.30	5.60
		6.50	7.00
		8.00	8.50
<b>Seafront Off Street (0900-1800hrs unless specified otherwise)</b>		<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
	<b>Time</b>		
Fairheads Green (0900hrs-1800)			
	1 hour	1.00	1.20
Western Esplanade			
	2 hours	1.80	2.20
Seaway			
	3 hrs	2.60	3.20
	4 hrs	4.20	5.00
	5 hrs	5.30	6.30
	6 hrs	6.50	7.70
	7+ hrs	8.00	9.60
Seaway (24 hours)			
	Coaches	13.00	17.00
	Lorries	15.00	20.00

<b>Leigh Marshes Commuter Parking</b>	<b>Time</b>	<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
Monday to Friday - Midnight until 1000		3.00	4.00
Monday to Friday - 1000 until Midnight		Free	Free
Weekends and Bank Holidays - all day		1.00	1.00

<b>Season Tickets, Permits and Miscellaneous Charges</b>	<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
Residents Zone A Annual (on-street charging)	85.00	90.00
Residents Zone A 2 year (on-street charging)	150.00	160.00
Carers/Health Care Special Comprehensive (named car park)	80.00	90.00
Suspensions (Administration Cost) for upto7 days and for each subsequent renewals	25.00	25.00
Suspensions of bays (per day per bay) - Zone A	17.50	50% of the daily rate
Suspensions of bays (per day per bay) - Zones C & D	12.50	50% of the daily rate
Dispensations (on waiting/limited waiting restrictions) for allowing vehicle parking for upto 7 days	27.50	30.00
Replacement of permit due to vehicle changes		5.00
Lost Permits	25.00	25.00
Special Comprehensive - All car parks Borough Wide Annual	850.00	850.00
Special Comprehensive Borough Wide Quarter	275.00	280.00
Special Comprehensive Borough Wide Monthly	85.00	100.00
Comprehensive Borough Wide Except Zone A Town Centre Annual	700.00	700.00
Comprehensive Borough Wide Except Zone A Town Centre Quarter	225.00	230.00
Comprehensive Borough Wide Except Zone A Town Centre Monthly	70.00	80.00
Annual permit (Zone A- Town Centre)	750.00	750.00
Quarterly permit (Zone A only)	240.00	250.00
Monthly permit (Zone A only)	75.00	90.00
Seafront Annual	150.00	175.00
Seafront Seasonal - 1st May - 30th September	120.00	130.00
Seafront Monthly	30.00	40.00
Ad Hoc Annual Permits( single car parks in Town Centre)		350.00
Ad Hoc Annual Permits( single car parks in District Car Parks)		250.00

<b>Residents Permits and Visitor Vouchers</b>	<b>Current Tariff (£s)</b>	<b>Proposed Tariff (£s)</b>
Colchester Road, Hospital, Milton, Victoria, Beresford Road	1st & 2nd Permit	15.00
	3rd Permit	30.00
	4th Permit	50.00
Visitor Vouchers- All area	per book of 20	5.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>Highways &amp; Traffic Management Services</b>							
1	Temporary disturbance of the highway application for occupation up to 28 days	165.00		165.00	180.00		180.00
2	Apparatus on the highway (crane, cherrypicker etc)				180.00		180.00
3	Scaffolding application for occupation of the highway up to 21 days	165.00		165.00	180.00		180.00
4	Hoarding application and site inspection	165.00		165.00	180.00		180.00
5	Skip Company Operators Licence (registration)	50.00		50.00	55.00		55.00
6	Skip Licence (permit) for occupation of the highway up to 21 days	30.00		30.00	35.00		35.00
7	Recovery of expenses to remove or reposition a skip	130.00		130.00	140.00		140.00
8	Vehicle access onto pedestrian zone				65.00		65.00
<b>Permanent Vehicular Crossing</b>							
9	Application and initial site assessment	200.00		200.00	125.00		125.00
10	Application and initial site assessment - incorporating exceptional circumstances				175.00		175.00
11	Inspection during construction and issue of Completion Certificate				75.00		75.00
12	Application to become an approved PVX contractor	95.00		95.00	95.00		95.00
<b>New Roads &amp; Street Works Act</b>							
	section 50 - Street works Licence				245.00		245.00
	section 75 - Inspection fee				65.00		65.00
<b>Parking &amp; Penalty Charge Notices</b>							
11	High rate	70.00		70.00	70.00		70.00
12	Lower rate	50.00		50.00	50.00		50.00
13	Higher rate if paid within 2 weeks( 14 days) of issue of PCN - 50% reeuction	35.00		35.00	35.00		35.00
14	Lowere rate if paid within 2 weeks ( 14 days) of issue of PCN - 50% reduction	25.00		25.00	25.00		25.00
<b>Note: A reminder " Notice" issued after 28 days</b>							
15	If not paid within 4 weeks ( 28 days)of reminder/notice - 50% increase	90.00		90.00	90.00		90.00
16	If not paid within 6 weeks ( 42 days)of reminder/notice - debt is registered at court (+£5)	95.00		95.00	95.00		95.00
17	If not paid within a further 3 weeks ( 21 days) of debt registration warrant issued to	95.00		95.00	95.00		95.00
<b>Traffic Regulation Orders and Road Signs &amp; Lines</b>							
18	Temporaray Traffic Orders - where no advertisement necessary	425.00	85.00	510.00	441.67	88.33	530.00
19	Temporaray Traffic Orders - where advertisement necessary	2,125.00	425.00	2,550.00	2,166.67	433.33	2,600.00
20	Traffic Regulation Orders amendments	2,125.00	425.00	2,550.00	2,208.33	441.67	2,650.00
21	White " H" bar marking at vehicular accesses (cost)	at cost					
22	White " H" bar marking at vehicular accesses (Admin fee)	95.83	19.17	115.00	95.83	19.17	115.00
23	Private destination signs (cost)	at cost					
24	Private destination signs (Admin Fee)	45.83	9.17	55.00	45.83	9.17	55.00
25	Temporary traffic signal design and approval (cost)	at cost					
26	Temporary traffic signal design and approval (Admin Fee)	87.50	17.50	105.00	91.67	18.33	110.00
27	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved	at cost + 15% Admin					

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
28	Attendance by Traffic Signal Engineer to inspect/turn on-off signals for approved purposes per	87.50	17.50	105.00	91.67	18.33	110.00
29	Neighbourhood Watch Signs	41.67	8.33	50.00	45.00	9.00	54.00
30	Highway Boundary Searches (in relation to buying/selling or developments)	45.83	9.17	55.00	50.00	10.00	60.00
31	Traffic Regulation Orders - copies / extracts	37.50	7.50	45.00	40.00	8.00	48.00
32	Provision of Road Casualty Data - per street per 500m length	87.50	17.50	105.00	91.67	18.33	110.00
33	Supply of Technical Survey data	87.50	17.50	105.00	91.67	18.33	110.00
34	Approval for temporary direction signage	45.83	9.17	55.00	50.00	10.00	60.00
<b>Highways Supervision &amp; Agreements</b>							
35	New Street Agreement (Section 38) - 10% of the value of the works						
<b>Road Safety</b>							
36	Road Safety Promotional-at cost	At cost					
37	Cycle Training- at cost. (£10 payment in advance for childrens holiday course and adult training)	At cost					
<b>Public Rights of Way</b>							
38	Stopping up and diversion of Public Rights of Way - non refundable fee	At Cost			208.33	41.67	250.00
39	Progression of work to stop up / divert Public Right of Way or highway, including the cost of advertising	250.00		250.00	2,125.00	425.00	2,550.00
<b>Highways Records</b>							
40	Highway Boundary Searches - £56 was the agreed increased fee for 2012-13	56.00		56.00	65.00		65.00
<b>Naming / Numbering for new properties</b>							
41	Up to 5	100.00		100.00	100.00		100.00
42	6 - 20	300.00		300.00	300.00		300.00
43	21 - 50	500.00		500.00	500.00		500.00
44	51 and over	700.00		700.00	700.00		700.00
45	Addressing unregistered properties (each)	25.00		25.00	25.00		25.00
46	Provision of street name plates (each)	400.00		400.00	450.00		450.00
<b>Common Permit Scheme</b>							
47	Major and standard works on a traffic sensitive street Category 3 and 4 (charges are per day)	750.00		750.00	750.00		750.00
48	Major and standard works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
49	Minor and immediate works on a traffic sensitive street Category 3 and 4 (charges are per day)	250.00		250.00	250.00		250.00
56	Minor and immediate works on a non- traffic sensitive street Category 3 and 4 (charges are per day)	100.00		100.00	100.00		100.00
57	The penalty fee is £500 if paid within 36 days for working without a permit.	500.00		500.00	500.00		500.00
58	The penalty fee is £300 if paid within 28 days for working without a permit.	300.00		300.00	300.00		300.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
59	For breaching a condition of a permit the fee is £120 if paid within 36 days	120.00		120.00	120.00		120.00
60	For breaching a condition of a permit the fee is £80 if paid within 28 days	80.00		80.00	80.00		80.00
	Permit as per schedule						
61	Permit variations on category 0, 1 and 2 streets and category 3 and 4 streets that are traffic sensitive	45.00		45.00	45.00		45.00
62	Permit variations for all activities on category 3 and 4 non traffic sensitive streets	35.00		35.00	35.00		35.00
	<b>Travel Centre</b>						
63	Departure charges	0.35		0.35	0.35		0.35
	<b>Traffic Information and Modelling</b>						
64	Traffic Flow Data per request	220.00		220.00	230.00		230.00
65	Use of the Southend Transport Models (cost on application to be agreed, generally SBC consultant`s fee fee plus 20%)						



Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
	<b>Planning &amp; Building Regulation Document History requests (including Tree Preservation Orders)</b>						
Note	Only the owner or owners representative are permitted to view plans or associated documents deposited under Building Regulations	-		-	-		-
Note	Requests relating to planning files do not incur VAT						-
1	To retrieve and view a file that is stored on-site				6.00		6.00
2	To retrieve and view a file that is stored off-site				21.50		21.50
3	Written responses to Solicitors, Developers or Insurers (in addition to the retrieval fee)	25.83	5.17	31.00	32.50	6.50	39.00
4	To copy an A4 (297 x 210 mm) document (in addition to the retrieval fee)				7.50	1.50	9.00
5	To copy an A3 (297 x 420 mm) document (in addition to the retrieval fee)	0.10	0.02	0.12	8.00	1.60	9.60
6	To copy an A2 (420 x 594 mm) document (in addition to the retrieval fee)	2.00	0.40	2.40	8.50	1.70	10.20
7	To copy an A1 (594 x 841 mm) document (in addition to the retrieval fee)	2.50	0.50	3.00	9.00	1.80	10.80
8	To copy an A0 (841 x 1189 mm) document (in addition to the retrieval fee)	3.00	0.60	3.60	9.50	1.90	11.40
	<b>PLANNING FEES</b>						
9	Majority set by statute (see separate table)						
10	Hyperlink to Planning Application and related fees ↓						
11	<a href="http://www.southend.gov.uk/downloads/485/planning_applications">http://www.southend.gov.uk/downloads/485/planning_applications</a>						
	<b>Pre-application advice - LARGE SCALE MAJOR</b>						
12	Written advice (Not applicable for this type of development)						
13	Meeting plus written advice	1,166.67	233.33	1,400.00	1,166.67	233.33	1,400.00
14	Follow up meeting plus written advice	625.00	125.00	750.00	625.00	125.00	750.00
	<b>Pre-application advice - SMALL SCALE MAJOR</b>						
15	Written advice	333.33	66.67	400.00	333.33	66.67	400.00
16	Meeting plus written advice	958.33	191.67	1,150.00	958.33	191.67	1,150.00
17	Follow up meeting plus written advice	250.00	50.00	300.00	250.00	50.00	300.00
	<b>Pre-application advice - MINOR</b>						
18	Written advice	166.67	33.33	200.00	166.67	33.33	200.00
19	Meeting plus written advice	500.00	100.00	600.00	500.00	100.00	600.00
20	Follow up meeting plus written advice	166.67	33.33	200.00	166.67	33.33	200.00
21	Advice to agents regarding extension/alterations to dwellings	212.50	42.50	255.00	212.50	42.50	255.00
22	<b>Pre-application advice for members of the public wishing to extend/alter their own</b>						
23	Duty Planner	Free		Free	Free		Free
24	Written Advice	75.00		75.00	75.00		75.00
	<b>Micellaneous Fees</b>						
25	Copy of Tree Preservation Order	17.00		17.00	17.00		17.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
26	Inspection of compliance with Enforcement Notice	129.17	25.83	155.00	129.17	25.83	155.00
27	Adopted Local Development Framework Documents (per document)	25.00		25.00	25.00		25.00
33	Compliance with S106 Agreement Requests	75.00		75.00	75.00		75.00
<b>High Hedge Complaints</b>							
34	Application fee	350.00		350.00	350.00		350.00
35	Application fee (concessions only)	250.00		250.00	250.00		250.00
<b>SUDS Approval Body Applications</b>							
36	Suds Application (Major Developments) under 0.5ha	350.00		350.00	350.00		350.00
37	Suds Application (Major Developments) 0.5ha - 0.99ha	600.00		600.00	600.00		600.00
38	Suds Application (Major Developments) 1ha +	900.00		900.00	900.00		900.00

	Building Regulations		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
	<b>New Dwellings</b>							
1	<b>Plan Charge</b>	Houses/Bungalows < 300sqm (1 Plot)	138.00	27.60	165.60	147.00	29.40	176.40
2		Houses/Bungalows < 300sqm (2 Plots)	207.00	41.40	248.40	220.50	44.10	264.60
3		Houses/Bungalows < 300sqm (3 Plots)	276.00	55.20	331.20	294.00	58.80	352.80
4		Houses/Bungalows < 300sqm (4 Plots)	345.00	69.00	414.00	367.50	73.50	441.00
5		Houses/Bungalows < 300sqm (5 Plots)	414.00	82.80	496.80	441.00	88.20	529.20
6	<b>Inspection Charge</b>	Houses/Bungalows < 300sqm (1 Plot)	414.00	82.80	496.80	441.00	88.20	529.20
7		Houses/Bungalows < 300sqm (2 Plots)	621.00	124.20	745.20	661.50	132.30	793.80
8		Houses/Bungalows < 300sqm (3 Plots)	828.00	165.60	993.60	882.00	176.40	1,058.40
9		Houses/Bungalows < 300sqm (4 Plots)	1,035.00	207.00	1,242.00	1,102.50	220.50	1,323.00
10		Houses/Bungalows < 300sqm (5 Plots)	1,242.00	248.40	1,490.40	1,323.00	264.60	1,587.60
11	<b>Building Notice</b>	Houses/Bungalows < 300sqm (1 Plot)	575.00	115.00	690.00	612.50	122.50	735.00
12		Houses/Bungalows < 300sqm (2 Plots)	874.00	174.80	1,048.80	931.00	186.20	1,117.20
13		Houses/Bungalows < 300sqm (3 Plots)	1,127.00	225.40	1,352.40	1,200.50	240.10	1,440.60
14		Houses/Bungalows < 300sqm (4 Plots)	1,426.00	285.20	1,711.20	1,519.00	303.80	1,822.80
15		Houses/Bungalows < 300sqm (5 Plots)	1,702.00	340.40	2,042.40	1,813.00	362.60	2,175.60
16	<b>Regularisation</b>	Houses/Bungalows < 300sqm (1 Plot)	Individually determined			Individually determined		
17		Houses/Bungalows < 300sqm (2 Plots)	Individually determined			Individually determined		
18		Houses/Bungalows < 300sqm (3 Plots)	Individually determined			Individually determined		
19		Houses/Bungalows < 300sqm (4 Plots)	Individually determined			Individually determined		
20		Houses/Bungalows < 300sqm (5 Plots)	Individually determined			Individually determined		
21	<b>Plan Charge</b>	1 Flat < 300sqm	115.00	23.00	138.00	122.50	24.50	147.00
22		2 Flats < 300sqm	184.00	36.80	220.80	196.00	39.20	235.20
23		3 Flats < 300sqm	230.00	46.00	276.00	245.00	49.00	294.00
24		4 Flats < 300sqm	276.00	55.20	331.20	294.00	58.80	352.80
25		5 Flats < 300sqm	345.00	69.00	414.00	367.50	73.50	441.00
26	<b>Inspection Charge</b>	1 Flat < 300sqm	345.00	69.00	414.00	367.50	73.50	441.00
27		2 Flats < 300sqm	552.00	110.40	662.40	588.00	117.60	705.60
28		3 Flats < 300sqm	690.00	138.00	828.00	735.00	147.00	882.00
29		4 Flats < 300sqm	874.00	174.80	1,048.80	931.00	186.20	1,117.20
30		5 Flats < 300sqm	1,035.00	207.00	1,242.00	1,102.50	220.50	1,323.00
31	<b>Building Notice</b>	1 Flat < 300sqm	483.00	96.60	579.60	514.50	102.90	617.40
32		2 Flats < 300sqm	713.00	142.60	855.60	759.50	151.90	911.40
33		3 Flats < 300sqm	943.00	188.60	1,131.60	1,004.50	200.90	1,205.40
34		4 Flats < 300sqm	1,173.00	234.60	1,407.60	1,249.50	249.90	1,499.40
35		5 Flats < 300sqm	1,426.00	285.20	1,711.20	1,519.00	303.80	1,822.80
36	<b>Regularisation</b>	1 Flat < 300sqm	Individually determined			Individually determined		
37		2 Flats < 300sqm	Individually determined			Individually determined		
38		3 Flats < 300sqm	Individually determined			Individually determined		
39		4 Flats < 300sqm	Individually determined			Individually determined		
40		5 Flats < 300sqm	Individually determined			Individually determined		
41	<b>EW1</b>	Notifiable electrical work (where applicable)	207.00	41.40	248.40	220.50	44.10	264.60

	Building Regulations		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		<b>Work to a single dwelling</b>				-		
42	<b>Plan Charge</b>	1 storey extension not exceeding 40sqm	92.00	18.40	110.40	98.00	19.60	117.60
43		1 storey extension 40 - 100sqm	138.00	27.60	165.60	147.00	29.40	176.40
44		2/3 storey extension not exceeding 40sqm	138.00	27.60	165.60	147.00	29.40	176.40
45		2/3 extension 40 - 100 sqm	138.00	27.60	165.60	147.00	29.40	176.40
46		Garage/store etc not exceeding 100sqm	69.00	13.80	82.80	73.50	14.70	88.20
47		Detached non-habitable domestic building not exc 50sqm	92.00	18.40	110.40	98.00	19.60	117.60
48	<b>Inspection Charge</b>	1 storey extension not exceeding 40sqm	368.00	73.60	441.60	367.50	73.50	441.00
49		1 storey extension 40 - 100sqm	414.00	82.80	496.80	416.50	83.30	499.80
50		2/3 storey extension not exceeding 40sqm	414.00	82.80	496.80	416.50	83.30	499.80
51		2/3 extension 40 - 100 sqm	460.00	92.00	552.00	465.50	93.10	558.60
52		Garage/store etc not exceeding 100sqm	207.00	41.40	248.40	220.50	44.10	264.60
53		Detached non-habitable domestic building not exc 50sqm	276.00	55.20	331.20	294.00	58.80	352.80
54	<b>Building Notice</b>	1 storey extension not exceeding 40sqm	483.00	96.60	579.60	490.00	98.00	588.00
55		1 storey extension 40 - 100sqm	575.00	115.00	690.00	588.00	117.60	705.60
56		2/3 storey extension not exceeding 40sqm	575.00	115.00	690.00	588.00	117.60	705.60
57		2/3 extension 40 - 100 sqm	621.00	124.20	745.20	637.00	127.40	764.40
58		Garage/store etc not exceeding 100sqm	299.00	59.80	358.80	318.50	63.70	382.20
59		Detached non-habitable domestic building not exc 50sqm	391.00	78.20	469.20	416.50	83.30	499.80
60	<b>Regularisation</b>	1 storey extension not exceeding 40sqm	Individually determined			Individually determined		
61		1 storey extension 40 - 100sqm	Individually determined			Individually determined		
62		2/3 storey extension not exceeding 40sqm	Individually determined			Individually determined		
63		2/3 extension 40 - 100 sqm	Individually determined			Individually determined		
64		Garage/store etc not exceeding 100sqm	Individually determined			Individually determined		
65		Detached non-habitable domestic building not exc 50sqm	Individually determined			Individually determined		
66	<b>Plan Charge</b>	Rooms in roof	115.00	23.00	138.00	122.50	24.50	147.00
67		Garage conversions	69.00	13.80	82.80	73.50	14.70	88.20
68	<b>Inspection Charge</b>	Rooms in roof	391.00	78.20	469.20	392.00	78.40	470.40
69		Garage conversions	161.00	32.20	193.20	171.50	34.30	205.80
70	<b>Building Notice</b>	Rooms in roof	529.00	105.80	634.80	539.00	107.80	646.80
71		Garage conversions	253.00	50.60	303.60	269.50	53.90	323.40
72	<b>Regularisation</b>	Rooms in roof	Individually determined			Individually determined		
73		Garage conversions	Individually determined			Individually determined		
74	<b>Plan Charge</b>	Re-roof etc	69.00	13.80	82.80	73.50	14.70	88.20
75		Window replacement	69.00	13.80	82.80	73.50	14.70	88.20
76		work not exceeding £5000	69.00	13.80	82.80	73.50	14.70	88.20
77		Work £5,000 - £25,000	92.00	18.40	110.40	98.00	19.60	117.60
78		Work £25,000 - £100,000	92.00	18.40	110.40	98.00	19.60	117.60
79	<b>Inspection Charge</b>	Re-roof etc	92.00	18.40	110.40	98.00	19.60	117.60
80		Window replacement	92.00	18.40	110.40	98.00	19.60	117.60
81		Work not exceeding £5000	92.00	18.40	110.40	98.00	19.60	117.60
82		Work £5,000 - £25,000	184.00	36.80	220.80	196.00	39.20	235.20
83		Work £25,000 - £100,000	368.00	73.60	441.60	392.00	78.40	470.40

	Building Regulations		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
84	<b>Building Notice</b>	Re-roof etc	161.00	32.20	193.20	171.50	34.30	205.80
85		Replacement Windows	161.00	32.20	193.20	171.50	34.30	205.80
86		work not exceeding £5000	161.00	32.20	193.20	171.50	34.30	205.80
87		Work £5,000 - £25,000	299.00	59.80	358.80	318.50	63.70	382.20
88		Work £25,000 - £100,000	483.00	96.60	579.60	514.50	102.90	617.40
89	<b>Regularisation</b>	Re-roof etc	Individually determined			Individually determined		
90		Window replacement	Individually determined			Individually determined		
91		work not exceeding £5000	Individually determined			Individually determined		
92		Work £5,000 - £25,000	Individually determined			Individually determined		
93		Work £25,000 - £100,000	Individually determined			Individually determined		
94	<b>EW1</b>	Notifiable Electrical work (in addition to the above, where applicable)	207.00	41.40	248.40	220.50	44.10	264.60
		<b>All other Non-Domestic Work</b>				-		
95	<b>Plan Charge</b>	1 storey extension not exceeding 40sqm	138.00	27.60	165.60	147.00	29.40	176.40
96		1 storey extension 40 - 100sqm	161.00	32.20	193.20	171.50	34.30	205.80
97		2/3 storey extension not exceeding 40sqm	138.00	27.60	165.60	147.00	29.40	176.40
98		2/3 extension 40 - 100 sqm	184.00	36.80	220.80	196.00	39.20	235.20
99	<b>Inspection Charge</b>	1 storey extension not exceeding 40sqm	368.00	73.60	441.60	392.00	78.40	470.40
100		1 storey extension 40 - 100sqm	437.00	87.40	524.40	465.50	93.10	558.60
101		2/3 storey extension not exceeding 40sqm	414.00	82.80	496.80	441.00	88.20	529.20
102		2/3 extension 40 - 100 sqm	460.00	92.00	552.00	490.00	98.00	588.00
103	<b>Regularisation</b>	1 storey extension not exceeding 40sqm	Individually determined			Individually determined		
104		1 storey extension 40 - 100sqm	Individually determined			Individually determined		
105		2/3 storey extension not exceeding 40sqm	Individually determined			Individually determined		
106		2/3 extension 40 - 100 sqm	Individually determined			Individually determined		
107	<b>Plan Charge</b>	Work not exceeding £5000	115.00	23.00	138.00	122.50	24.50	147.00
108		Replacement Windows	115.00	23.00	138.00	122.50	24.50	147.00
109		Renewable Energy Systems	115.00	23.00	138.00	122.50	24.50	147.00
110		Shopfront	115.00	23.00	138.00	122.50	24.50	147.00
111	<b>Inspection Charge</b>	Work not exceeding £5000	115.00	23.00	138.00	122.50	24.50	147.00
112		Replacement Windows	115.00	23.00	138.00	122.50	24.50	147.00
113		Renewable Energy Systems	115.00	23.00	138.00	122.50	24.50	147.00
114		Shopfront	115.00	23.00	138.00	122.50	24.50	147.00
115	<b>Regularisation</b>	Work not exceeding £5000	Individually determined			Individually determined		
116		Replacement Windows	Individually determined			Individually determined		
117		Renewable Energy Systems	Individually determined			Individually determined		
118		Shopfront	Individually determined			Individually determined		
119	<b>Plan Charge</b>	Work £5000 - £25,000	115.00	23.00	138.00	122.50	24.50	147.00
120		Replacement Windows (large)	115.00	23.00	138.00	122.50	24.50	147.00
121		Renovation of thermal elements	115.00	23.00	138.00	122.50	24.50	147.00
122		Storage Platforms	115.00	23.00	138.00	122.50	24.50	147.00

	Building Regulations		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
123	Inspection Charge	Work £5000 - £25,000	207.00	41.40	248.40	220.50	44.10	264.60
124		Replacement Windows (large)	207.00	41.40	248.40	220.50	44.10	264.60
125		Renovation of thermal elements	207.00	41.40	248.40	220.50	44.10	264.60
126		Storage Platforms	207.00	41.40	248.40	220.50	44.10	264.60
127	Regularisation	Work £5000 - £25,000	Individually determined			Individually determined		
128		Replacement Windows (large)	Individually determined			Individually determined		
129		Renovation of thermal elements	Individually determined			Individually determined		
130		Storage Platforms	Individually determined			Individually determined		
131	Plan Charge	Work £25,000 - £100,000	138.00	27.60	165.60	147.00	29.40	176.40
132		Fit out work	138.00	27.60	165.60	147.00	29.40	176.40
133	Inspection Charge	Work £25,000 - £100,000	414.00	82.80	496.80	441.00	88.20	529.20
134		Fit out work	414.00	82.80	496.80	441.00	88.20	529.20
135	Regularisation	Work £25,000 - £100,000	Individually determined			Individually determined		
136		Fit out work	Individually determined			Individually determined		

Charges for work not included on this schedule will be individually assessed by contacting the Building Control Section on 01702 215345 or [buildingcontrol@southend.gov.uk](mailto:buildingcontrol@southend.gov.uk)

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>CEMETERIES &amp; CREMATORIUM</b>							
<b>BURIAL FEES</b>							
<b>Private Grave Space First division, if available (100 years)</b>							
1	Exclusive Rights of Burial including Registration Resident	1,465.00		1,465.00	1,495.00		1,495.00
2	Exclusive Rights of Burial including Registration Non Resident	1,965.00		1,965.00	2,505.00		2,505.00
<b>Interment fee including excavation all depths</b>							
3	A person whose age at time of death exceeds 16 years Resident	735.00		735.00	750.00		750.00
4	A Person whose age at time of death exceeds 16 Non Resident	940.00		940.00	1,200.00		1,200.00
5	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	-		-	-		-
6	An NVF, Stillborn child or child not exceeding 5 years at time of death	-		-	-		-
7	Re-open Brick Grave or vault Internment fee	750.00		750.00	765.00		765.00
<b>Private Grave Space - Traditional 50 years</b>							
8	Exclusive Rights of Burial, Including Registration in traditional Grave Resident	1,995.00		1,995.00	2,035.00		2,035.00
9	Exclusive Rights of Burial including Registration in traditional Grave Non Resident	2,685.00		2,685.00	3,425.00		3,425.00
<b>Interment fee including excavation all depths</b>							
10	A person whose age at time of death exceeds 16 years Resident	735.00		735.00	750.00		750.00
11	A Person whose age at time of death exceeds 16 Non Resident	940.00		940.00	1,200.00		1,200.00
12	A Child whose age at time of death exceeds 5 years but did not exceed 16 years 16 years	-		-	-		-
13	An NVF, Stillborn child or child not exceeding 5 years at time of death	-		-	-		-
<b>Private Grave Space- second division and (third division, Leigh Cemetery) including 100, 75 and 50 years grave spaces</b>							
14	Exclusive Right of Burial including Registration Resident	750.00		750.00	765.00		765.00
15	Exclusive Right of Burial including Registration Non Resident	1,000.00		1,000.00	1,275.00		1,275.00
<b>Interment fee including excavation all depths</b>							
16	A person whose age at time of death exceeds 16 years Resident	735.00		735.00	750.00		750.00
17	A person whose age at time of death exceeds 16 Non Resident	940.00		940.00	1,200.00		1,200.00
18	A Child whose age at time of death exceeds 5 years but did not exceed 16 years	-		-	-		-
19	An NVF, Stillborn child or child not exceeding 5 years at time of death	-		-	-		-
20	Re-open Brick Grave or vault Internment fee	750.00		750.00	765.00		765.00
<b>Interment Jewish Cemetery Stock Road</b>							
<i>Interment fee including excavation for one interment only</i>							
21	5.0' All graves (Fee calculated at 1.25 x the current interment fee for grave in Sutton Road Cemetery)	940.00		940.00	960.00		960.00
<b>Private Grave Space - Children`s (50 years)</b>							
22	Exclusive Right of Burial Including Registration	590.00		590.00	600.00		600.00
<i>Interment fee including excavation all depths 5.0' only</i>							
23	A Child whose age at time of death exceeded 5 years but did not exceed 16 years 16 years	-		-	-		-
24	An NVF, Stillborn child or child not exceeding 5 years at time of death	-		-	-		-
<b>Cremated Ashes Grave Space</b>							
25	Exclusive Right of Burial including Registration Resident	505.00		505.00	515.00		515.00
26	Exclusive Righth of Burial including Registration Non Resident	680.00		680.00	870.00		870.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
	<i>Interment fee including excavation all depths</i>						
27	A person whose age at time of death exceeds 16 years Resident	185.00		185.00	190.00		190.00
28	A person whose age at time of death exceeds 16 years Non Resident	230.00		230.00	295.00		295.00
29	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	-		-			-
30	An NVF stillborn child or child not exceeding 5 years at time of death	-		-			-
	<b>Public Graves (Rights of Burial not purchased)</b>						
31	A person whose age at time of death exceeds 16 years	550.00		550.00	560.00		560.00
32	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	-		-	N/C		N/C
33	A stillborn child or child not exceeding 5 years at time of death	-		-	N/C		N/C
	<b>Removal/Replacement of Monuments on Graves to be re-opened</b>						
34	Headstone only, or equivalent on lawn graves	-		-	N/C		N/C
35	Tablet on cremated remains grave or other memorial which can be lifted by hand	-		-	N/C		N/C
36	Headstone on traditional grave not exceeding 5.00' in height	100.00		100.00	105.00		105.00
37	Headstone and kerbs or equivalent not exceeding 5.00' in height	170.00		170.00	175.00		175.00
	<b>Monuments/Memorial Rights</b>						
38	Headstone or similar without kerbing not exceeding 3.0' in overall height	230.00		230.00	235.00		235.00
39	Headstone or similar exceeding 3.0' in overall height (non lawn sections only) per additional ft or part ft	65.00		65.00	70.00		70.00
40	Inscribed Book, Scroll, Tablet or vase not exceeding 20" in height when erected as only memorial marking grave	130.00		130.00	135.00		135.00
41	Cremated Remains Grave: Tablet/Vase	130.00		130.00	135.00		135.00
42	Additional Inscription (unless added within 6 months of original grant of memorial rights then no charge)	100.00		100.00	105.00		105.00
43	Concession charge for Public Grave: Headstone or additional inscription	65.00		65.00	70.00		70.00
	<b>Surcharge - except interment of cremated Remains</b>						
44	Surcharge for all burials at 2.15 pm	35.00		35.00	35.00		35.00
45	Surcharge for all burials at 2.45 pm	60.00		60.00	65.00		65.00
46	Surcharge for all burials at 3.15 pm	100.00		100.00	105.00		105.00
	<b>Exhumation Charges</b>						
47	Per coffin exhumed, including excavation	AT COST		AT COST	AT COST		AT COST
48	Plus per coffin exhumed and re-interred in same cemetery	AT COST		AT COST	AT COST		AT COST
49	Per container of cremated remains	210.00		210.00	215.00		215.00
	<b>Miscellaneous Charges (Cemeteries)</b>						
50	Use of Cemetery Church or Chapel for burial or memorial service	90.00		90.00	95.00		95.00
51	Use of organist	55.00		55.00	60.00		60.00
52	Extension of burial rights for 25 years once expired	370.00		370.00	380.00		380.00
53	Registration transfer of Grant of Right of Burial	60.00		60.00	65.00		65.00
54	Certificate of Burial	35.00		35.00	35.00		35.00
55	Certificate of Ownership of Burial Rights	35.00		35.00	35.00		35.00
56	Every Search (other than for identification of Grave)	20.00		20.00	20.00		20.00
	<b>Memorials</b>						
57	4' Memorial Seat and Bronze Plaque	835.00		835.00	855.00		855.00
58	5' Memorial Seat and Bronze Plaque	865.00		865.00	885.00		885.00



Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
59	6' Memorial Seat and Bronze Plaque	1,010.00		1,010.00	1,030.00		1,030.00
60	Plus 25 year lease for all memorial seats	580.00		580.00	590.00		590.00
61	Replacement Bronze Plaques (6"x 2")	175.00		175.00	180.00		180.00
62	Additional characters	5.00		5.00	5.00		5.00
63	Memorial Tree and Bronze Plaque (6"x4")	155.00		155.00	160.00		160.00
64	Memorial Tree lease period for 5 years	245.00		245.00	250.00		250.00
65	Memorial Tree lease period for 10 years	475.00		475.00	485.00		485.00
66	Memorial Tree lease renewal for 5 years	260.00		260.00	265.00		265.00
67	Memorial Shrub and Bronze Plaque (6"x4")	155.00		155.00	160.00		160.00
68	Memorial Shrub lease period for 5 years	210.00		210.00	215.00		215.00
69	Memorial Shrub lease period for 10 years	405.00		405.00	415.00		415.00
70	Memorial Shrub lease renewal for 5 years	210.00		210.00	215.00		215.00
71	Replacement Bronze Plaques (6"x 2")	155.00		155.00	160.00		160.00
72	Replacement Bronze Plaques (7"x 5")	220.00		220.00	225.00		225.00
73	Replacement Bronze Plaque with Photo (8"x4")	305.00		305.00	310.00		310.00
74	Additional Characters	5.00		5.00	5.00		5.00
<b>Grave Maintenance charges</b>							
75	upkeep per grave space 1 year	85.00		85.00	90.00		90.00
76	Planting (must be accompanied by upkeep Contract) Spring only	65.00		65.00	70.00		70.00
77	Spring and Autumn	90.00		90.00	95.00		95.00
78	Waterwashing Memorials Traditional Graves One one year	105.00		105.00	110.00		110.00
79	Lawn Headstones and Cremated Remains Tablets	70.00		70.00	75.00		75.00
80	Initial Clean - Cremated remains Grave	70.00		70.00	75.00		75.00
81	Initial Clean - Lawn Graves	125.00		125.00	130.00		130.00
82	Initial Clean - Traditional Graves	210.00		210.00	215.00		215.00
83	Moulding - per grave	50.00		50.00	50.00		50.00
84	Turfing/Seeding - per grave	50.00		50.00	50.00		50.00
<i>Levelling Memorials/Monuments</i>							
85	Cremated Remains	35.00		35.00	40.00		40.00
86	Lawn Headstones	105.00		105.00	110.00		110.00
87	Lawn Headstone on a traditional grave	105.00		105.00	110.00		110.00
88	Monument over 5.0' in height, or a vault	AT COST		AT COST	AT COST		AT COST
<b>CREMATORIUM</b>							
<b>CREMATION FEES</b>							
89	Cremation Fee incl of environmental charge	610.00		610.00	710.00		710.00
90	<b>Committal Gold</b> A person whose age at the time of death exceeds 16 years Cremation only. <b>Family attending ( No service, organist or music, incl of environmental charge)</b>	500.00		500.00	580.00		580.00
91	<b>Committal Silver</b> A person whose age at the time of death exceeds 16 years cremation only <b>No Family attending (No Service, organist or Music, incl environmental charge)</b>				350.00		350.00
92	A child whose age at the time of death exceeded 5 years but did not exceed 16 years	-		-	N/C		N/C
93	NVF, Stillborn child or child not exceeding 5 years at the time of death	-		-	N/C		N/C

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
94	Body Parts	150.00		150.00	170.00		170.00
	<b>Miscellaneous Charges</b>						
95	Use of Chapel for Memorial Service	150.00		150.00	175.00		175.00
96	Metal Urn - Adult	45.00		45.00	50.00		50.00
97	Metal Urn or Poly Urn - Child	-		-	-		-
98	Additional Poly Urn	25.00		25.00	30.00		30.00
99	Biodegradable urn (For use in Crematorium Garden of Remembrance)	65.00		65.00	70.00		70.00
100	Web Cast (Cremation Service)	79.17	15.83	95.00	83.33	16.67	100.00
101	DVD Recording (Web broadcast)	58.33	11.67	70.00	62.50	12.50	75.00
102	CD Recording (Cremation Service)	45.83	9.17	55.00	50.00	10.00	60.00
103	packing and despatch of cremated remains within UK Mainland	62.50	12.50	75.00	66.67	13.33	80.00
104	Packing and despatch of cremated remains elsewhere- actual postage plus	35.00		35.00	40.00		40.00
105	Storage cremated remains beyond 1 month- per month or part month	20.83	4.17	25.00	25.00	5.00	30.00
106	For 6 months	70.83	14.17	85.00	75.00	15.00	90.00
107	For 12 Months	125.00	25.00	150.00	129.17	25.83	155.00
108	Interment of cremated remains in Garden of Remembrance where cremation took place at another crematorium	100.00		100.00	105.00		105.00
	Interment of cremated remains in Garden of Remembrance where cremation took place at Southend Crematorium if returned after 1 year (NEW CHARGE)	100.00		100.00	105.00		105.00
109	Saturday interment of cremated remains (Maximum of 4 interments PM only) in Garden of Remembrance	60.00		60.00	65.00		65.00
110	Additional or replacement Certified copy of cremation certificate	15.00		15.00	20.00		20.00
	<b>Commemorative Fees (incl VAT)</b>						
	<b>Book of Remembrance</b>						
111	2 line inscription	45.83	9.17	55.00	50.00	10.00	60.00
112	2 line lease	30.00		30.00	35.00		35.00
113	5 line inscription	79.17	15.83	95.00	83.33	16.67	100.00
114	5 line lease	45.00		45.00	50.00		50.00
115	8 line inscription	108.33	21.67	130.00	112.50	22.50	135.00
116	8 line lease	60.00		60.00	65.00		65.00
	<b>Rememberance Card</b>						
117	2 line inscription	58.33	11.67	70.00	62.50	12.50	75.00
118	5 line inscription	75.00	15.00	90.00	79.17	15.83	95.00
119	8 line inscription	95.83	19.17	115.00	100.00	20.00	120.00
	<b>Minature Book of Remembrance</b>						
120	2 line inscription	83.33	16.67	100.00	87.50	17.50	105.00
121	5 line inscription	104.17	20.83	125.00	108.33	21.67	130.00
122	8 line inscription	122.50	24.50	147.00	125.00	25.00	150.00
123	Additional lines: per line	12.50	2.50	15.00	16.67	3.33	20.00
	<b>Floral Motif</b>						
124	Extra with 5 lines	100.00	20.00	120.00	104.17	20.83	125.00
125	Extra with 8 lines	108.33	21.67	130.00	112.50	22.50	135.00
	<b>Service badges &amp; Crest</b>						
126	Extra with 5 lines	108.33	21.67	130.00	112.50	22.50	135.00
127	Extra with 8 lines	116.67	23.33	140.00	120.83	24.17	145.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
128	Coat of Arms - extra with 8 line entry	137.50	27.50	165.00	141.67	28.33	170.00
	<b>Leaves of life</b>						
129	Engraved Leaf Small for 12 months	41.67	8.33	50.00	41.67	8.33	50.00
130	Engraved Leaf Large for 12 months	62.50	12.50	75.00	62.50	12.50	75.00
130	Renewal of display for 1 year period Small	45.00		45.00	45.00	9.00	54.00
131	Renewal of display for 1 year period Large	70.00		70.00	70.00		70.00
	<b>Memorial panels- 2 or 3 line panel displayed</b>						
132	Memorial panel	58.33	11.67	70.00	62.50	12.50	75.00
133	5 year display lease	180.00		180.00	185.00		185.00
134	10 year display lease	340.00		340.00	350.00		350.00
135	Renewal of display for 5 year period	180.00		180.00	185.00		185.00
136	Re Gild Letter	4.17	0.83	5.00	4.17	0.83	5.00
	<b>Memorial Pergola Tablets</b>						
137	Pergola Tablet	191.67	38.33	230.00	195.83	39.17	235.00
138	5 year display lease	180.00		180.00	185.00		185.00
139	10 years display lease	340.00		340.00	350.00		350.00
140	<i>Pavillion Plaques (Children)</i>						
141	Bronze plaque flag style	83.33	16.67	100.00	87.50	17.50	105.00
142	plus 10 year lease	85.00		85.00	90.00		90.00
143	5 year renewal	75.00		75.00	80.00		80.00
	<b>Memorial Trees and Shrubs</b>						
144	Memorial Tree and Bronze Plaque (6"x4")	129.17	25.83	155.00	133.33	26.67	160.00
145	Memorial Tree lease period for 5 years	245.00		245.00	250.00		250.00
146	Memorial Tree lease period for 10 years	475.00		475.00	485.00		485.00
147	Memorial Tree lease renewal for 5 years	260.00		260.00	265.00		265.00
148	Memorial Shrub and Bronze Plaque (6"x4")	129.17	25.83	155.00	133.33	26.67	160.00
149	Memorial Shrub lease period for 5 years	210.00		210.00	215.00		215.00
150	Memorial Shrub lease period for 10 years	405.00		405.00	415.00		415.00
151	Memorial Shrub lease renewal for 5 years	210.00		210.00	215.00		215.00
152	Replacement Bronze Plaques (6"x 2")	129.17	25.83	155.00	133.33	26.67	160.00
153	Replacement Bronze Plaques (7"x 5")	183.33	36.67	220.00	187.50	37.50	225.00
154	Replacement Bronze Plaque with Photo (8"x4")	254.17	50.83	305.00	258.33	51.67	310.00
155	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
156	Standard Rose replacement Bronze Plaque (4"x 6")	145.83	29.17	175.00	150.00	30.00	180.00
157	Additional Characters	4.17	0.83	5.00	4.17	0.83	5.00
158	4' Memorial Seat and Bronze Plaque	695.83	139.17	835.00	712.50	142.50	855.00
159	5' Memorial Seat and Bronze Plaque	720.83	144.17	865.00	737.50	147.50	885.00
160	6' Memorial Seat and Bronze Plaque	841.67	168.33	1,010.00	858.33	171.67	1,030.00
161	Plus 25 year lease for all memorial seats	580.00		580.00	590.00		590.00
162	Replacement Bronze Plaques (6"x 2")	145.83	29.17	175.00	150.00	30.00	180.00
163	Additional characters	4.17	0.83	5.00	4.17	0.83	5.00
	<b>Memorial Rockeries</b>						
164	Lease 15 years	1,220.00		1,220.00	1,245.00		1,245.00
165	Bronze Plaque (6" x 4")	129.17	25.83	155.00	133.33	26.67	160.00
166	Bronze Plaque (7"x5")	183.33	36.67	220.00	187.50	37.50	225.00

Description of Service		Net Charge 2014/15	VAT (20.00%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20.00%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>REGISTRATION SERVICE</b>					No increase by GRO		
<b>From the General Register Office, Office of National Statistics, Statutory Fees SET BY THE GRO</b>							
<b>Cost of Certificates</b>							
From Registrar who registered Birth, Death or Marriage:							
1	Standard Certificate (at time of registration)	4.00		4.00	4.00		4.00
2	Short Birth Certificate (at time of registration) (One short certificate issued free of charge at time of registering birth)	4.00		4.00	4.00		4.00
3		7.00		7.00	7.00		7.00
From the Superintendent Registrar:							
4	Standard Certificate	10.00		10.00	10.00		10.00
5	Short Birth Certificate	10.00		10.00	10.00		10.00
6	Same Day Priority Service (order by 2pm)	27.50		27.50	27.50		27.50
7	Next Day Service (order by 2pm)	18.00		18.00	18.00		18.00
<b>General Register Office:</b>							
8	Full certificate with GRO index reference supplied	9.25		9.25	9.25		9.25
9	Full certificate without GRO index reference supplied	9.25		9.25	9.25		9.25
10	Additional full certificate issued at same time	9.25		9.25	9.25		9.25
Priority Service 24 hour service excluding weekends and Bank Holidays							
11	Full certificate with GRO index reference supplied	23.40		23.40	23.40		23.40
12	Full certificate without GRO index reference supplied	23.40		23.40	23.40		23.40
13	Additional full certificate issued at same time	23.40		23.40	23.40		23.40
<b>MARRIAGE &amp; Civil Partnership Ceremonies</b>							
Southend Register Office Approved Premises in Borough of Southend & Essex							
14	Notice Fee per person *	35.00		35.00	35.00		35.00
15	Copy Marriage Certificate at time of registration	4.00		4.00	4.00		4.00
16	Copy Marriage Certificate before register closes	7.00		7.00	7.00		7.00
17	Registrar – attending outside office to be given notice of marriage of a house-bound	46.00		46.00	46.00		46.00
18	Registrar – attending outside office to be given notice of marriage of a detained person	67.00		67.00	67.00		67.00
19	Superintendent Registrar - attending outside office to be given notice of marriage of a house-bound	46.00		46.00	46.00		46.00
20	Superintendent Registrar - attending outside office to be given notice of marriage of a detained person	67.00		67.00	67.00		67.00
21	Superintendent Registrar - Entering a notice of marriage in a Marriage Notice Book	35.00		35.00	35.00		35.00
22	Superintendent Registrar – Attending a marriage at the residence of a house-bound	82.00		82.00	82.00		82.00
23	Superintendent Registrar – Attending a marriage at the residence of a detained person	93.00		93.00	93.00		93.00
24	Entering a notice of marriage by Registrar General's Licence in a Marriage Notice Book (not paid to Council)	3.00		3.00	3.00		3.00
25	Attending a marriage by Registrar General's licence (not paid to Council)	15.00		15.00	15.00		15.00

Description of Service		Net Charge 2014/15	VAT (20.00%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20.00%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
26	Registrar – attending a marriage at the Register Office <b>MONDAY - WEDNESDAY ONLY</b>	45.00		45.00	45.00		45.00
27	Registrar - Attending a marriage at a registered building	84.00		84.00	84.00		84.00
28	Registrar - Attending a marriage at the residence of a house-bound	79.00		79.00	79.00		79.00
29	Registrar - Attending a marriage at the residence of a detained person	86.00		86.00	86.00		86.00
<b>CIVIL PARTNERSHIPS</b>							
<b>Certificates</b> - Certified copy issued by registration authority							
30	At time of registration	4.00		4.00	4.00		4.00
31	After time of registration	10.00		10.00	10.00		10.00
For a certified extract issued by a registration authority							
32	At the time of registration	4.00		4.00	4.00		4.00
33	After the time of registration	10.00		10.00	10.00		10.00
34	<b>Notices</b> – Attestation by an authorised person of the necessary declaration	35.00		35.00	35.00		35.00
35	Signing by the civil partnership registrar of the civil partnership schedule <b>MONDAY -WEDNESDAY ONLY</b>	45.00		45.00	45.00		45.00
36	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for house-bound	46.00		46.00	46.00		46.00
37	Attendance of an authorised person at a place other than one provided by the registration authority, for attesting the necessary declaration for a detained person	67.00		67.00	67.00		67.00
38	On giving notice to a registration authority under the Civil Partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certified impediment)	35.00		35.00	35.00		35.00
39	<b>Registration</b> – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound	79.00		79.00	79.00		79.00
40	<b>Registration</b> – Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for detained person	86.00		86.00	86.00		86.00
41	Registrar – certification of a place of meeting for religious worship	28.00		28.00	28.00		28.00
42	Registration of a building for the solemnisation of marriages	120.00		120.00	120.00		120.00
<b>CITIZENSHIP CEREMONIES</b>							
Application							
43	Standard Group Ceremony	80.00		80.00	80.00		80.00
44	Individual Ceremony	135.00		135.00	135.00		135.00
<b>Note: Fees specified by the Registration of Births, Deaths &amp; Marriages (Fees) Order 1999 (SI 1999/3311) except for * the Registration of Births, Deaths &amp; Marriages (Fees) (Amendment) Order 2000 (SI 2000/3165)</b>							
<b>MARRIAGE &amp; Civil Partnership Ceremonies</b>							
<b>NON STATUTORY FEES, SET BY LOCAL AUTHORITY</b>							
Civic Centre Approved Premises Registrars Fees							
<b>(Jubilee Room)</b>							
45	Weekdays - Monday - Wednesday	190.00		190.00	190.00		200.00
	Weekdays - Fridays	new fee			new fee		230.00
46	Saturday	250.00		250.00	250.00		260.00

Description of Service		Net Charge 2014/15	VAT (20.00%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20.00%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
47	Sunday & Bank Holiday	330.00		330.00	330.00		350.00
	<b>Approved Premises</b>						
48	Weekdays	350.00		350.00	350.00		380.00
49	Saturday	400.00		400.00	400.00		410.00
50	Sunday & Bank Holidays	450.00		450.00	450.00		470.00
	<b>Extended Hours Weddings (External Approved Premises Only)</b>						
51	6pm - 9pm Weekdays	405.00		405.00	405.00		420.00
52	6pm - 9pm Saturdays	560.00		560.00	560.00		600.00
53	6pm - 9pm Sundays and Bank Holidays	615.00		615.00	615.00		650.00
	<b>Victoria Room</b>						
54	Weekdays Monday-Thursday)	120.00		120.00	120.00		130.00
55	Weekday Friday	180.00		180.00	180.00		200.00
56	Saturday	245.00		245.00	245.00		245.00
57	Sunday & Bank Holiday	400.00		400.00	400.00		400.00
	<b>NAMING CEREMONIES/RE-AFFIRMATION OF VOWS/COMMITMENT all inclusive &amp; inclusive of VAT</b>						
	Approved & Private Premises in Borough of Southend						
58	Celebrant Fee – weekday - including ceremony pack @ £50 + VAT Pack only vatable element	220.00	10.00	230.00	220.00	10.00	230.00
59	Saturday pack element only vatable	250.00	10.00	260.00	250.00	10.00	260.00
60	Sunday & Bank Holidays pack element only vatable	290.00	10.00	300.00	290.00	10.00	300.00
61	<b>Civic Centre Approved Premises (Jubilee Room) including room hire &amp; ceremony pack @ £50 + VAT Pack only vatable element</b>						
62	Monday-Thursday	350.00	10.00	360.00	370.00	10.00	380.00
63	Fridays	415.00	10.00	425.00	440.00	10.00	450.00
64	Saturdays	470.00	10.00	480.00	490.00	10.00	500.00
65	Sunday & Bank Holidays	620.00	10.00	630.00	640.00	10.00	650.00
	<b>Civic Centre Approved Premises (DecommissionedRoom) including room hire &amp; ceremony pack @ £50 + VAT Pack only vatable</b>						
66	Monday - Thursday	270.00	10.00	280.00	290.00	10.00	300.00
67	Fridays	365.00	10.00	375.00	390.00	10.00	400.00
68	Saturdays	380.00	10.00	390.00	440.00	10.00	450.00
69	Sundays & Bank Holidays	545.00	10.00	555.00	590.00	10.00	600.00
	<b>Citizenship Ceremonies</b>						
	Individual Ceremony						
70	Staff Attendance – Approved Premises (weekday)	350.00		350.00	380.00		380.00
71	Jubilee Room (Monday - Thursday) - includes room hire	390.00		390.00	420.00		420.00
72	Decommissioned Room (Monday - Thursday) - includes room hire	235.00		235.00	250.00		250.00
73	Register Office ( Monday - Wednesday only)	75.00		75.00	135.00		135.00
	<b>NATIONALITY CHECKING SERVICE * fees inclusive of VAT</b>						
73	Adult who submits a single application pays one fee	54.17	10.83	65.00	54.17	10.83	65.00
74	Husband and wife living together who apply at the same time pay one fee	79.17	15.83	95.00	79.17	15.83	95.00
75	Husband and wife (and up to 2 children)	95.83	19.17	115.00	95.83	19.17	115.00
76	Single Parent ( and up to 2 children)	75.00	15.00	90.00	75.00	15.00	90.00

Description of Service		Net Charge 2014/15	VAT (20.00%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20.00%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
77	Additional children on parents application	25.00	5.00	30.00	25.00	5.00	30.00
78	One or more children under the age of 18 who apply separately from their parents.	25.00	5.00	30.00	25.00	5.00	30.00
<b>CIVIL FUNERALS * fees inclusive of VAT</b>							
79	Funeral Package includes order of service 30 pack without image	125.00	25.00	150.00	125.00	25.00	150.00
80	Pre Booking, before death	91.67	18.33	110.00	91.67	18.33	110.00
81	Memorial Service	95.83	19.17	115.00	95.83	19.17	115.00
82	Interment of Ashes	58.33	11.67	70.00	58.33	11.67	70.00
<b>ONLINE CERTIFICATE APPLICATIONS</b>							
83	Copy Certificates posted out (before register closes)*	8.50	-	8.50	8.50	-	8.50
84	Copy Certificates posted out - Recorded Delivery (before register closes)*	9.25	-	9.25	9.25	-	9.25
85	Copy Certificates Collected (before register closes) *	7.00	-	7.00	7.00	-	7.00
86	Copy Certificate Collected ( after register closed)*	10.00	-	10.00	10.00	-	10.00
87	Copy Certificate Posted Out ( after register closed)*	11.50	-	11.50	11.50	-	11.50
88	Copy Certificate Posted Out recorded delivery ( after register closed)*	12.25	-	12.25	12.25	-	12.25
89	Same Day Copy Certificate	27.50	-	27.50	27.50	-	27.50
90	Next Day Certificate	18.00	-	18.00	18.00	-	18.00
91	* dependant upon GRO fee rates						
<b>PREMISES LICENSE FEES</b>							
92	Approved Premises Inspection Fee	1,600.00	-	1,600.00	1,600.00	-	1,600.00
93	Additional Room during License Period	500.00	-	500.00	500.00	-	500.00
94	Approved Premises Application – decision Review	550.00	-	550.00	550.00	-	550.00
95	Private Premise Health & Safety Inspection	55.00	-	55.00	55.00	-	55.00
<b>ROOM HIRE</b>							
96	<b>Victoria Room (weekday) includes for marriages &amp; civil partnerships</b>	100.00	-	100.00	100.00	-	100.00
97	Decommissioned Room (Saturday) includes marriage & civil partnership	160.00	-	160.00	160.00	-	160.00
98	Decommissioned Room (Sunday/Bank Holiday) includes marriage & civil partnership	245.00	-	245.00	245.00	-	245.00
<b>Jubilee Room</b>							
99	Jubilee Room (weekday)	180.00	-	180.00	180.00	-	180.00
100	Jubilee Room (Saturday)	250.00	-	250.00	250.00	-	250.00
101	Jubilee Room (Sunday/Bank Holiday)	320.00	-	320.00	320.00	-	320.00
102	<b>The Courtyard</b>	Price on Application			Price on Application		
<b>Memorial Cards, Birth Announcements, Ceremony Invitations</b> additional pages may incur increase in cost, will depend on quantity							
Including envelopes with image and personalised							
103	15 card pack	23.33	4.67	28.00	23.33	4.67	28.00
104	Up to 30 cards	40.00	8.00	48.00	40.00	8.00	48.00
105	Up to 50 cards	50.00	10.00	60.00	50.00	10.00	60.00
106	Without image						

Description of Service		Net Charge 2014/15	VAT (20.00%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20.00%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
107	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
108	Up to 30 cards	35.00	7.00	42.00	35.00	7.00	42.00
109	Up to 50 cards	45.00	9.00	54.00	45.00	9.00	54.00
<b>Save The Date/Reply Cards A6 Postcards</b>							
With personalised image							
110	15 card pack	8.33	1.67	10.00	8.33	1.67	10.00
111	Up to 30 cards	15.83	3.17	19.00	15.83	3.17	19.00
112	Up to 50 cards	20.83	4.17	25.00	20.83	4.17	25.00
Without image							
113	15 card pack	5.83	1.17	7.00	5.83	1.17	7.00
114	Up to 30 cards	11.67	2.33	14.00	11.67	2.33	14.00
115	Up to 50 cards	16.67	3.33	20.00	16.67	3.33	20.00
<b>Order of Service – up to 50 copies</b>							
With personalised image							
116	15 card pack	20.83	4.17	25.00	20.83	4.17	25.00
117	50 card pack	50.00	10.00	60.00	50.00	10.00	60.00
Without personalised image							
118	15 card pack	16.67	3.33	20.00	16.67	3.33	20.00
119	50 card pack	45.00	9.00	54.00	45.00	9.00	54.00
120	Commemorative Birth, Marriage and Civil Partnership Certificates – each	7.08	1.42	8.50	7.08	1.42	8.50
<b>ADVERTISING + VAT</b>							
121	Option 3	400.00	80.00	480.00	400.00	80.00	480.00
122	Option 4	450.00	90.00	540.00	450.00	90.00	540.00
123	Option 5 Fulfilment Service	320.00	64.00	384.00	320.00	64.00	384.00
124	Option 6 Registration Folder - ½ page advert full colour	420.00	84.00	504.00	420.00	84.00	504.00
125	Option 7 Promotional Events - Fulfilment Service	50.00	10.00	60.00	50.00	10.00	60.00
126	Brochure Advertising						
<b>SUNDRY SALES</b>							
<i>These prices will vary dependent upon types purchased</i>							
127	Confetti	1.50		1.50	1.50		1.50
128	Various Nationality Gifts						
<b>ALL APPOINTMENTS - BOOKINGS/AMENDMENTS/CANCELLATION FEES</b>							
129	In the event that the customer makes changes to a booking the following fees will apply						
130	For a ceremony ( <b>does not apply to Marriages &amp; Civil Partnerships in the Register Office</b> ) a £50 payment is required which is part of the overall fee. If it is subsequently cancelled with : -	50.00		50.00	50.00		50.00
131	six months or more notice - full refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
132	three to six months notice - 50% refund (less a £20 administration fee)	50.00		50.00	50.00		50.00
133	less than three months notice - or failure to cancel - no refund	50.00		50.00	50.00		50.00
134	should the whole fee for the Registration Staff attendance have been paid then the above applies to the whole fee not just the booking fee element.	50.00		50.00	50.00		50.00
135	Amendment of date of ceremony - £20 administration fee	20.00		20.00	20.00		20.00



Description of Service		Net Charge 2014/15	VAT (20.00%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20.00%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
	<b>NATIONALITY CHECKING SERVICE - booking fee</b>						
136	Whole fee is paid in advance ( between £65 - £115) if appointment is cancelled within 24 hours (working days) whole fee is non refundable.						
137	For cancellation over 7 days in advance of appointment whole fee is refunded.						

Fees & Charges for Vehicle Hire, DaR and Venue and Room Hire Final 2015-16

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
<b>Fleet Hire Charges - VAT Chargeable in addition on external hire</b>							
1	Small Van Full Day	25.00		25.00	30.00		30.00
2	Small Van Half Day	12.50		12.50	15.00		15.00
3	Small Van Cost Per Mile	0.25		0.25	0.30		0.30
4	Large Van Full Day	30.00		30.00	35.00		35.00
5	Large Van Half Day	15.00		15.00	20.00		20.00
6	Large Van Cost Per Mile	0.25		0.25	0.35		0.35
7	Open Back Tipper Full Day/Crew Cab	40.00		40.00	50.00		50.00
8	Open Back Tipper Half Day/ Crew Cab	20.00		20.00	25.00		25.00
9	Minibus (up to 16 seater) Full Day	45.00		45.00	60.00		60.00
10	Minibus (up to 16 seater) Half Day	25.00		25.00	30.00		30.00
11	Minibus Cost Per Mile	0.25		0.25	0.30		0.30
12	Driving Assessment for small vehicle	50.00		50.00	50.00		50.00
13	Training & test for minibus - internal staff and LA Schools only	80.00		80.00	90.00		90.00
14	Above with Passenger Transport vehicle	100.00		100.00	100.00		100.00
15							
16	LA Schools (only) Fleet Management service per year	1,000.00		1,000.00	1,000.00		1,000.00
17	LA Schools not buying fleet management - Advice/works per hour	30.00		30.00	30.00		30.00
<b>Fuel Charges</b>							
Variable Cost Plus 5 % Currently 1.07 pence per litre							
18	Charge Per Litre	To charge 5% on top of the cost price of the diesel. Diesel cost price will vary dependent upon diesel prices throughout the year.					
<b>Labour Charges - to other council departments (Drivers/Cartakers/Porterage)</b>							
All prices are dependent on staff availability and the Task/Job requested							
19	Labour half a day	POA		POA	POA		POA
20	Labour per day	POA		POA	POA		POA
21	Labour 1 week	POA		POA	POA		POA
<b>Parental Contribution (Post 16 Transport)</b>							
22	Parental Contribution	£470.00 or total cost whichever is greater			£470.00 or total cost whichever is greater		
<b>Dial-A-Ride Charges</b>							
23	Single 0 - 1 miles	3.00		3.00	3.10		3.10
24	Single 1 - 4 miles	3.50		3.50	3.60		3.60
25	Single 4 - 6 miles	4.50		4.50	4.60		4.60
26	Single 6 miles plus	5.50		5.50	5.60		5.60
27	Single Additional Escort To Travel	3.00		3.00	3.10		3.10
28	Return 0 - 1 miles	5.50		5.50	5.60		5.60
29	Return 1 - 4 miles	7.00		7.00	7.20		7.20
30	Return 4 - 6 miles	9.00		9.00	9.20		9.20
31	Return 6 miles plus	11.00		11.00	11.20		11.20
32	Return Additional Escort To Travel	5.00		5.00	5.10		5.10
33	Registration/Membership Fee	10.00		10.00	10.00		10.00

	Description of Service	Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
	<b>Room Bookings commence at 08:00</b>						
34	Medium – 18 seater (Room 2 ) <b>Registered Charity</b> Half Day	30.00		30.00	32.00		32.00
35	Medium – 18 seater (Rooms 2) <b>Registered Charity</b> Full Day	60.00		60.00	65.00		65.00
36	Medium – 18 seater (Rooms 2) <b>Not for profit organisations</b> Half Day	40.00		40.00	42.50		42.50
37	Medium – 18 seater (Rooms 2) <b>Not for profit organisations</b> Full Day	80.00		80.00	85.00		85.00
38	Medium – 18 seater (Rooms 2) <b>Commercial Organisations</b> Half Day	120.00		120.00	130.00		130.00
39	Medium – 18 seater (Rooms 2) <b>Commercial Organisations</b> Full Day	240.00		240.00	250.00		250.00
40	Medium – 18 seater (Rooms 2) <b>Partner Organisations</b> Half Day	20.00		20.00	21.50		21.50
41	Medium – 18 seater (Rooms 2) <b>Partner Organisations</b> Full Day	40.00		40.00	42.50		42.50
42	Medium Large – 28 seater (Room 7) <b>Registered Charity</b> Half Day	40.00		40.00	42.50		42.50
43	Medium Large – 28 seater (Room 7) <b>Registered Charity</b> Full Day	80.00		80.00	85.00		85.00
44	Medium Large – 28 seater (Room 7) <b>Not for profit organisations</b> Half Day	65.00		65.00	70.00		70.00
45	Medium Large – 28 seater (Room 7) <b>Not for profit organisations</b> Full Day	130.00		130.00	137.50		137.50
46	Medium Large – 28 seater (Room 7) <b>Commercial Organisations</b> Half Day	180.00		180.00	195.50		195.50
47	Medium Large – 28 seater (Room 7) <b>Commercial Organisations</b> Full Day	360.00		360.00	380.00		380.00
48	Medium Large – 28 seater (Room 7) <b>Partner Organisations</b> Half Day	35.00		35.00	37.50		37.50
49	Medium Large – 28 seater (Room 7) <b>Partner Organisations</b> Full Day	70.00		70.00	72.50		72.50
50	Large – 44 seater (Room 3, 4 & 5) <b>Registered Charity</b> Half Day	50.00		50.00	52.50		52.50
51	Large – 44 seater (Room 3, 4 & 5) <b>Registered Charity</b> Full Day	100.00		100.00	105.00		105.00
52	Large – 44 seater (Room 3, 4 & 5) <b>Not for profit organisations</b> Half Day	75.00		75.00	80.00		80.00
53	Large – 44 seater (Room 3, 4 & 5) <b>Not for profit organisations</b> Full Day	150.00		150.00	165.00		165.00
54	Large – 44 seater (Room 3, 4 & 5) <b>Commercial Organisations</b> Half Day	190.00		190.00	200.00		200.00
55	Large – 44 seater (Room 3, 4 & 5) <b>Commercial Organisations</b> Full Day	380.00		380.00	390.00		390.00
56	Large – 44 seater (Room 3, 4 & 5) <b>Partner Organisations</b> Half Day	40.00		40.00	42.50		42.50
57	Large – 44 seater (Room 3, 4 & 5) <b>Partner Organisations</b> Full Day	80.00		80.00	85.00		85.00
58	Extra Large – 65 seater (Room 1) <b>Registered Charity</b> Half Day	75.00		75.00	80.00		80.00
59	Extra Large – 65 seater (Room 1) <b>Registered Charity</b> Full Day	150.00		150.00	165.00		165.00
60	Extra Large – 65 seater (Room 1) <b>Not for profit organisations</b> Half Day	110.00		110.00	115.00		115.00
61	Extra Large – 65 seater (Room 1) <b>Not for profit organisations</b> Full Day	220.00		220.00	230.00		230.00
62	Extra Large – 65 seater (Room 1) <b>Commercial Organisations</b> Half Day	205.00		205.00	210.00		210.00
63	Extra Large – 65 seater (Room 1) <b>Commercial Organisations</b> Full Day	410.00		410.00	420.00		420.00
64	Extra Large – 65 seater (Room 1) <b>Partner Organisations</b> Half Day	55.00		55.00	57.50		57.50
65	Extra Large – 65 seater (Room 1) <b>Partner Organisations</b> Full Day	110.00		110.00	115.00		115.00
74	Extra Large – 60 seater (Room 6) <b>Registered Charity</b> Half Day	100.00		100.00	105.00		105.00
75	Extra Large – 60 seater (Room 6) <b>Registered Charity</b> Full Day	200.00		200.00	205.00		205.00
76	Extra Large – 60 seater (Room 6) <b>Not for profit organisations</b> Half Day	150.00		150.00	165.00		165.00
77	Extra Large – 60 seater (Room 6) <b>Not for profit organisations</b> Full Day	300.00		300.00	310.00		310.00
78	Extra Large – 60 seater (Room 6) <b>Commercial Organisations</b> Half Day	250.00		250.00	260.00		260.00
79	Extra Large – 60 seater (Room 6) <b>Commercial Organisations</b> Full Day	500.00		500.00	515.00		515.00
80	Extra Large – 60 seater (Room 6) <b>Partner Organisations</b> Half Day	80.00		80.00	85.00		85.00
81	Extra Large – 60 seater (Room 6) <b>Partner Organisations</b> Full Day	160.00		160.00	170.00		170.00
82	Council Chamber – 250 seater <b>Registered Charity</b> Half Day	160.00		160.00	170.00		170.00
83	Council Chamber – 250 seater <b>Registered Charity</b> Full Day	290.00		290.00	300.00		300.00
84	Council Chamber – 250 seater <b>Not for profit organisations</b> Half Day	265.00		265.00	270.00		270.00
85	Council Chamber – 250 seater <b>Not for profit organisations</b> Full Day	435.00		435.00	450.00		450.00

	Description of Service	Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge		Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£		£	£	£
86	Council Chamber – 250 seater <b>Commercial Organisations</b> Half Day	435.00		435.00		450.00		450.00
87	Council Chamber – 250 seater <b>Commercial Organisations</b> Full Day	695.00		695.00		750.00		750.00
88	Council Chamber – 250 seater <b>Partner Organisations</b> Half Day	130.00		130.00		137.50		137.50
89	Council Chamber – 250 seater <b>Partner Organisations</b> Full Day	220.00		220.00		230.00		230.00
90	Foyer Ground and First Floor – Half Day	25.00		25.00		27.50		27.50
91	Foyer Ground and First Floor – Full Day	50.00		50.00		52.50		52.50
92	Charter Restaurant - Price on application dependant upon package. charge £350 per hire				Minimum			
	<b>PORTERS</b>							
93	Porters Tours - per person	4.00		4.00		5.00		5.00
94	Porters <b>Registered Charity</b> Half Day (inc set up and break down time)	55.00		55.00		60.00		60.00
95	Porters <b>Registered Charity</b> Full Day (inc set up and break down time)	105.00		105.00		110.00		110.00
96	Porters <b>Not for profit organisations</b> Half Day (inc set up and break down time)	80.00		80.00		85.00		85.00
97	Porters <b>Not for profit organisations</b> Full Day (inc set up and break down time)	155.00		155.00		160.00		160.00
98	Porters Monday - Wednesday <b>Commercial Organisations</b> (inc ceremonies) Half Day(inc set up and break down time)	615.00		615.00		650.00		650.00
99	Porters Monday - Wednesday <b>Commercial Organisations</b> (inc ceremonies) Full Day (inc set up and break down time)	1,120.00		1,120.00		1,120.00		1,120.00
100	Porters Extended Ceremony Hours Monday - Wednesday <b>New Offer</b>	710.00		710.00		710.00		710.00
101	Porters Thursdays , Fridays, Saturdays, Sundays <b>Commerical Organisations</b> (inc ceremonies) Half Days (inc set up and break down time)	715.00		715.00		750.00		750.00
102	Porters Thrusdays, Fridays, Saturdays, Sundays <b>Commerical Organisations</b> (inc ceremonies and reception) Full Day (inc set up and break down time)	1,325.00		1,325.00		1,325.00		1,325.00
103	Porters Extended Ceremony Hours Thursday, Friday, Saturdays, Sundays <b>New Offer</b>	820.00		820.00		820.00		820.00
104	Porters <b>Partner Organisations</b> Half Day (inc set up and break down time)	410.00		410.00		415.00		415.00
105	Porters <b>Partner Organisations</b> Full Day (inc set up and break down time)	820.00		820.00		825.00		825.00
106	Porters <b>Staff</b> ( inc private parties) Half Day (inc set up and break down time)	310.00		310.00		325.00		325.00
107	Porters <b>Staff</b> ( inc private parties, <b>ceremonies &amp; receptions</b> ) Full Day (inc set up and break down time)	615.00		615.00		650.00		650.00
108	Porters Staff extended ceremony hours <b>New Offer</b>	355.00		355.00		355.00		355.00
109	Use of Marquee (inc table linen hire) <b>Charity</b>	50.00		50.00				no longer available
110	Use of Marquee (inc table linen hire) <b>Not for profit organisations</b>	100.00		100.00	#			no longer available
111	Use of Marquee (inc table linen hire) <b>Partners - Staff</b>	150.00		150.00				no longer available
112	Use of Marquee (inc table linen hire) <b>Commercial</b>	250.00		250.00				no longer available
113	Floral Arrangements							Set By Parks
114	Waitress service for canapés	66.67	13.33	80.00		66.67	13.33	80.00
	<b>Corkage - per bottle inc waitress service</b>							
115	Wine, Champagne, Cava, Pre-mixed Bucks Fizz (Porters)	4.17	0.83	5.00		4.17	0.83	5.00
116	Bottled Beer (Porters)	1.25	0.25	1.50		1.25	0.25	1.50
117	Soft Drinks - Lemonade, Cola, Fruit Juice etc (Porters)	1.25	0.25	1.50		1.25	0.25	1.50
118	Pimms ( inc lemonade) (Porters)	6.00	1.20	7.20		6.00	1.20	7.20
119	Tea & Coffee - per cup ( Porters)	0.83	0.17	1.00		0.83	0.17	1.00

Description of Service		Net Charge 2014/15	VAT (20%)	Gross 2014/15 Charge	Proposed Net Charge 2015/16	VAT (20%)	Proposed Gross 2015/16 Charge
		£	£	£	£	£	£
1	Standard Search (forms LLC1 and Con29'R')	105.00		105.00	105.00		105.00
2	Official Search (form LLC1 only)	35.00		35.00	35.00		35.00
3	Local Enquiries (form Con29'R' only)	70.00		70.00	70.00		70.00
4	Additional Parcels of Land (Standard Search) per parcel	15.00		15.00	15.00		15.00
5	Local Enquiries (form CON29'O') per question	15.00		15.00	15.00		15.00
6	Personal Search No Charge	0.00		0.00	0.00		0.00
7	Extra Parcel Fee LLC1 per parcel	5.00		5.00	5.00		5.00
8	Extra Parcel Fee CON29 per parcel	10.00		10.00	10.00		10.00